

April 13, 2007

Dear Transportation Partners:

Each year the Kansas Department of Transportation (KDOT) allocates nearly 20 percent of its funds for local transportation programs. We are now accepting applications for three of these local transportation programs, including:

- KLINK Resurfacing projects for fiscal year 2010
- Geometric Improvement projects for fiscal year 2011
- Economic Development projects for fiscal year 2011

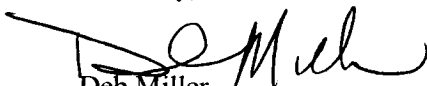
Even though the Comprehensive Transportation Program (CTP) is wrapping up in 2009, we are moving forward with the application process for these local partnership projects in 2010 and 2011. We're doing this because we recognize the importance of these projects. This is a view that was reinforced last fall when KDOT conducted a series of workshops across the state to gather stakeholder input about current and future transportation needs. In those workshops, we consistently heard how important KLINK, Geometric Improvement and Economic Development projects are to communities.

However, it is important that applicants understand that we will be in a post-CTP time period – which means that even if your project is selected, it may be necessary to postpone or delay it if funding does not materialize as projected or if construction costs begin to escalate as they did after hurricane Katrina. Even though there is some uncertainty, we believe that it is important to plan for future projects and begin the development process.

In order to prepare for the post-CTP period, KDOT has begun work on the Kansas Long-Range Transportation Plan. The purpose of the Plan is to evaluate the current and future needs of the Kansas transportation system and to make recommendations for meeting the state's transportation needs over the next 20 years. I invite you to learn more about the Kansas Long-Range Transportation Plan by visiting [www.Kansaslrtp.org](http://www.Kansaslrtp.org) where you can read about efforts to date and provide your comments. This planning process will help set the direction for transportation in Kansas over the next 20 years and I welcome your thoughts and participation.

Attached are descriptions of each of the programs and the procedures for submitting the applications. If you have any questions or if we can assist you in completing the applications, please contact Melinda Desch at (785) 296-3526.

Sincerely,

  
Deb Miller  
Secretary of Transportation

OFFICE OF THE SECRETARY OF TRANSPORTATION  
Dwight D. Eisenhower State Office Building

700 S.W. Harrison Street; Topeka, KS 66603-3745 • (785) 296-3461 • Fax: (785) 296-1095

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April 13, 2007

**SUBJECT: ECONOMIC DEVELOPMENT PROJECTS - FISCAL YEAR 2011**

The Kansas Department of Transportation is announcing the continuation of its Economic Development Program. This is a program of roadway and bridge construction that is intended to enhance the economic development of the state of Kansas. Projects will be selected for the fiscal year 2011 program from the applications received from this announcement.

**ELIGIBILITY** - Any prospective roadway and bridge construction project which may be considered to have the potential to enhance significantly the income, employment, sales receipts, and land values of the surrounding area may be considered for construction funds from the Kansas Department of Transportation's Economic Development Fund. Funding may cover all or part of rights-of-way purchase, utility adjustments, preliminary engineering for plan development, construction costs, construction engineering, or any combination of the above. Governmental bodies within urbanized areas (populations greater than 50,000) should also submit copies of their applications to their Metropolitan Planning Organizations (MPO's). Projects are not eligible for multi-year funding under this program.

**PROJECT IDENTIFICATION** - Any local unit of government or state agency may present a proposal to the Bureau of Program and Project Management for consideration for economic development funding. Proposals must include:

**LOCATION** - The project location should be described on the application form and illustrated on an attached map. A map showing impacted businesses and/or future business sites should also be included.

**DESCRIPTION** - The type of work anticipated for the proposed improvement should be described on the application form in as much detail as possible.

**PROJECT COSTS** - All proposed project scopes and cost estimates must meet current state design standards for the type of improvement requested. Local funds spent previous to the project's approval can be included **ONLY** as Local Support and shown on line 4 of the "Economic Significance Factors" attachment. The cost estimate shown on the application should include **ONLY** those costs that are anticipated to complete the project. A copy of the estimate computations should be submitted along with the application. A sample estimate sheet is attached to assist in making the cost estimate.

**ECONOMIC SIGNIFICANCE** - The attachment to the application form concerning the economic significance and viability of the project should be completed. Jobs to be created or saved and new economic opportunity coming from the project are all significant items in determining the priority of economic development projects.

**PARTICIPATION** - Local units of government must provide at least 25 percent of the total project cost, as shown on the application. Local participation is considered to be a key item for project selection. The maximum amount requested for the state's share may not exceed \$2,000,000.

The local unit of government will be responsible for plan preparation. All projects involving traffic signals, existing or proposed, will be required to have a completed traffic study during the design process to verify that the warrants of signalization are met. KDOT will review the developed plans for compliance with the department's procedures and requirements.

Eligible costs may include preliminary engineering, utilities, rights-of-way, construction, and construction engineering. KDOT will assist in determining the associated costs that receive the state's participation. KDOT's preliminary engineering and construction engineering expenses, for plan review and project construction, will be included in the final project cost.

**PROCEDURE** - Prior to submission of applications, review of the proposed projects with the KDOT District or Area Engineer is encouraged. After submission of the application, the Bureau of Program and Project Management will review the proposed project scope and estimate. All projects will then be assembled in a single package and presented to the Highway Advisory Commission by the Division of Planning and Development. Staff from the Kansas Department of Transportation and the Kansas Department of Commerce will assist the Highway Advisory Commission by evaluating the project in terms of the criteria for economic development potential. The Highway Advisory Commission will recommend a set of projects to the Secretary of Transportation. Personnel from the Division of Planning and Development will serve as principal staff to the Highway Advisory Commission for this program.

<p><b>APPLICATION REQUIREMENTS</b> - The application package should all be on 8 ½ X 11 paper. Please submit the original plus one copy.</p>
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**TIME AND CYCLE** - Proposals for the fiscal year 2011 program must be submitted to the Kansas Department of Transportation and postmarked by **July 2, 2007**. Electronic submissions will **not** be accepted at this time. We anticipate the Secretary will announce the approved projects before the end of the calendar year. A schedule will be developed to advance the project to a timely bid letting. The local unit of government's share of the project cost will be due at the time of the bid letting.

**CONTACT PERSON** - If further information is needed to complete the application package, please contact Melinda Desch, Program Management Engineer at (785) 296-3526, FAX (785) 368-6664, e-mail: [melinda@ksdot.org](mailto:melinda@ksdot.org). This program information is also available on KDOT's web site at [www.ksdot.org](http://www.ksdot.org).

BUREAU OF PROGRAM AND PROJECT MANAGEMENT

Rosemary M. Ingram, Chief

Dwight D. Eisenhower State Office Building

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**ECONOMIC DEVELOPMENT PROJECT  
APPLICATION FORM FISCAL YEAR 2011**

<b>NOTICE :</b> <b>APPLICATIONS DUE</b> <b>July 2, 2007</b>
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**DATE:** \_\_\_\_\_

**REQUESTOR:** \_\_\_\_\_

**CITY (if involved):** \_\_\_\_\_ **COUNTY:** \_\_\_\_\_

**HIGHWAY ROUTE:** \_\_\_\_\_ **LENGTH:** \_\_\_\_\_

**PROJECT LOCATION:** \_\_\_\_\_

**PROJECT DESCRIPTION:** \_\_\_\_\_

<b>COST ESTIMATE:</b>	<b>Current 2007 Cost</b>	
Construction Cost:	\$ _____	_____ (Applicant's Contact Person)
Right of Way Cost:	\$ _____	
Utility Adjustment Cost:	\$ _____	_____ (Title)
Preliminary. Engineering (10%):	\$ _____	
Constr. Engineering (15%):	\$ _____	
2007 TOTAL PROJECT COST:	\$ _____	_____ (Mailing Address)
Inflation Factor	X 1.225	
2011 TOTAL PROJECT COST:	\$ _____	_____ (E-Mail Address)
TOTAL REQUESTED FROM STATE:	\$ _____	_____ (Phone Number)
BALANCE (*LOCAL COST):	\$ _____	_____ (Applicant's Signature)

\*Local cost will be a minimum of 25% of the total project cost.

Has this project been reviewed by the KDOT District or Area Engineer ? ( ) yes ( ) no

Send Request to: Melinda Desch, P.E.  
 KDOT - Bureau of Program and Project Management  
 Eisenhower State Office Building  
 700 SW Harrison - 2nd Floor Tower  
 Topeka, Kansas 66603-3754

## **ECONOMIC DEVELOPMENT PROJECTS**

### **Economic Significance Factors**

1. Show the project on a map or aerial photograph and describe the land area of immediate economic development that will be directly affected by the proposed project.
2. Provide an inventory of the business firms established in the affected area. The businesses should be listed by name, along with the date each started business at that site, the number of employees, and a single sentence description of the role they fulfill. For example: Dillons, established in 1984, hires 250, is a food supermarket.
3. Provide documentation of commitments to expand business now located in development area and commitments to locate new businesses in the area. Each commitment should be in the form of a letter from an officer of the firm committed to expand or locate in the area. The letter should briefly describe the business venture the firm will undertake, provide a timetable, give the number of jobs to be created within the next two years and explain specifically how the proposed highway project would enhance the firm's prospects for success. New businesses should mention if they are start-up or expansion/branch business or existing businesses relocated from other areas of the community.
4. Local Support: Cite the funds already expended toward the proposed project and in-kind work done. Is the project eligible for any other sources of funding (Federal-Aid funds, Department of Commerce funds, private sector funding?)
5. Summarize in narrative form the anticipated effect of the proposed improvement on the economic development of the community and State. Concentrate on specifics and avoid generalities. These comments should come from the elected body of the governmental unit making the request and may be supplemented by statements from the area Chamber of Commerce, economic development organization or similar groups.

# Estimate

Project Location \_\_\_\_\_

Roadway Width \_\_\_\_\_ Surfacing Type & Thickness \_\_\_\_\_

Estimate By \_\_\_\_\_ Date \_\_\_\_\_

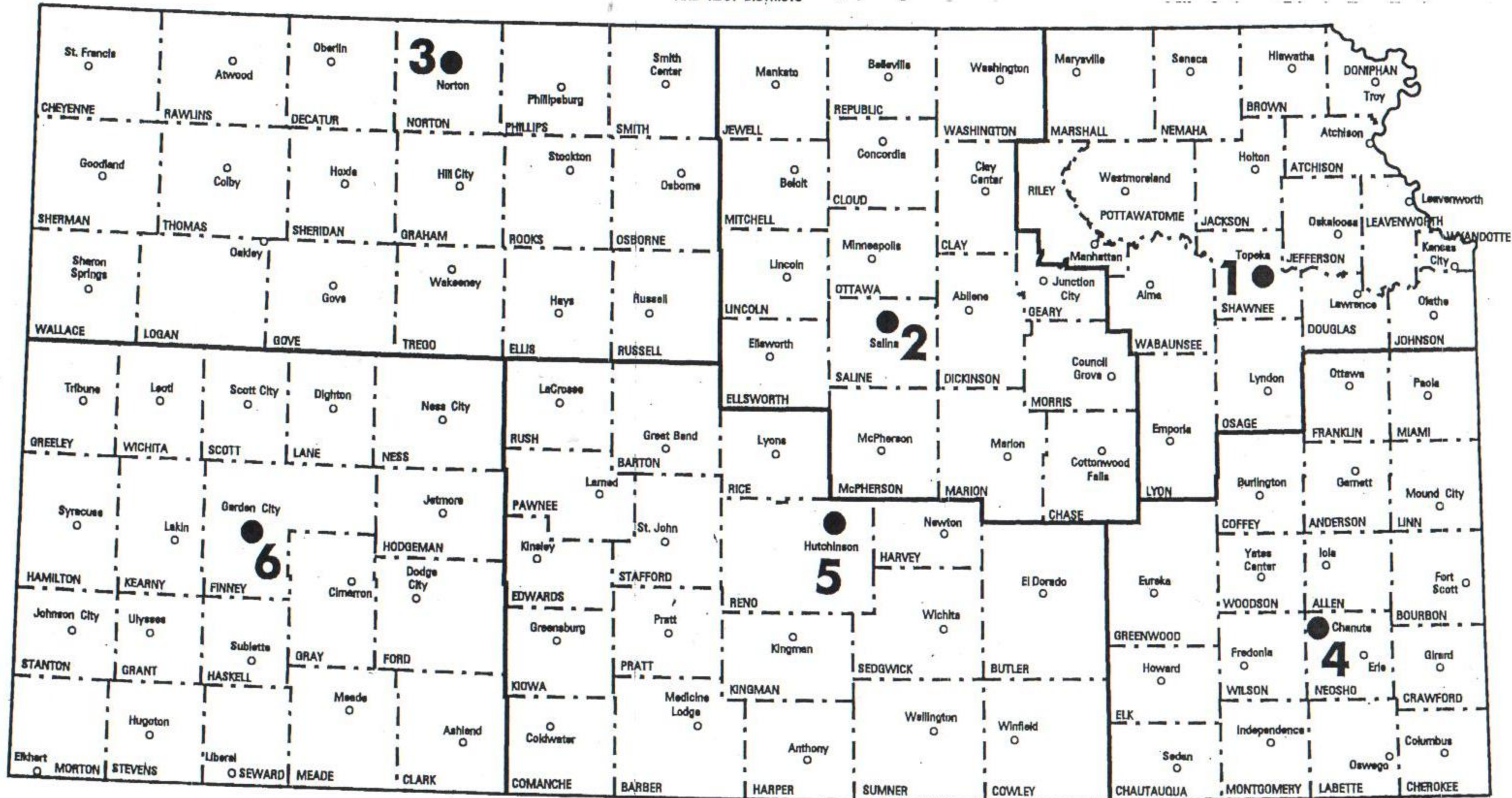
ITEM	QUANTITY	UNIT	UNIT PRICE	AMOUNT
Clearing and Grubbing				
Common Excavation				
Common Exc. (Contractor Furnished)				
Rock Excavation				
Compaction of Earthwork				
Entrance Pipe				
Crossroad Pipe				
End Sections				
Storm Sewer				
Inlets				
Slope Drains				
Steel Plate Guard Fence				
Field Office & Lab				
Mobilization (10%)				
Contractor Staking (2%)				
Seeding & Erosion Control				
Pavement Marking				
Curb & Gutter				
Concrete Pavement				
Portland Cement Treated Base				
Lime Treated Subgrade				
Milling				
Patching				
Bituminous Surfacing				
RCB Extensions				
Traffic Control (4%)				
Other				
Subtotal				
Plus 10% Contingencies				
Total				

Chriss, McDiffett, District Three Engineer  
 312 S. Second  
 PO Box 350  
 Norton, Kansas 67654  
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 Fax (785)877-2531

Don Drickey, District Two Engineer  
 1006 N. Third  
 PO Box 857  
 Salina, Kansas 67402-0857  
 Phone (785)823-3754  
 Fax (785)823-1649

Dan Scherschligt, District One Engineer  
 121 W. 21<sup>st</sup>  
 PO box 5128  
 Topeka, Kansas 66605-0128  
 Phone (785)296-3881  
 Fax (785)296-1162

**KANSAS**  
 COUNTY SEATS  
 AND KDOT DISTRICTS



Larry Thompson, District Six Engineer  
 121 N. Campus Drive  
 PO Box 619  
 Garden City, Kansas 67846-0619  
 Phone (620)276-3241  
 Fax (620)276-2333

Robert (Bob) Cook, District Five Engineer  
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 PO Box 769  
 Hutchinson, Kansas 67504-0769  
 Phone (620)663-3361  
 Fax (620)663-1804

Mike Stringer, District Four Engineer  
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