Thank you for your interest in doing fee appraisal work for the Kansas Department of Transportation. Attached is an application form to complete and return with the remaining items requested.

Each person desiring to be included on the approved list of contract appraisers and review appraisers shall:

1. Submit a sample appraisal report for KDOT review
2. Complete an application form
3. Submit a list of five or more most recent clients describing type of property appraised, date of appraisal and a general location of the property
4. Submit a resume of education and experience
5. Hold at least one designation from a recognized professional appraisal organization, be actively pursuing a professional designation or have been actively engaged in appraisal functions for a period of five or more years

Review appraisal applications must meet the aforementioned criteria plus:

- Hold a designation in good standing
- Have been actively engaged in appraisal functions for a period of five or more years
- Three years as a Review Appraiser
- Be a Certified General Real Property Appraiser as certified by the Real Estate Appraisal Board of the State of Kansas

If you have any questions regarding this matter, please do not hesitate to contact me.

WILLIAM VICORY, CHIEF
BUREAU OF RIGHT OF WAY
KANSAS DEPT. OF TRANSPORTATION

Gerald D. Heller
Chief Appraiser

cc: Bureau Operations Assistant
APPLICATION FOR CONTRACT FEE APPRAISER

KANSAS DEPARTMENT OF TRANSPORTATION
BUREAU OF RIGHT OF WAY

PERSONAL DATA:

Name and Title

Company Name

Address

Telephone No.             Fax No.

Fien or SS No.             E-Mail Address

PROFESSIONAL INFORMATION:

Real Property General Certification No. __________________

Other Professional Designations: Certification #

__________________________________________________   ____________

APPRaisal INFORMATION:

Right of Way Appraisal Experience – (please give brief explanation of experience)

________________________________________________________________________

________________________________________________________________________

Type and approximate number of R/W Appraisal Assignments desired:

Agricultural: _______ , Residential: _______ , Commercial: _______ , Industrial: _______
GENERAL APPRAISAL EXPERIENCE – (please give a brief explanation of experience)


REFERENCES:
List 5 or more of your recent clients describing type of property appraised, date of appraisal, and general location of the property. Please prove name of contact person and telephone number for reference purposes. Note most recent Eminent Domain clients if any.


GEOGRAPHICAL APPRAISAL PREFERENCE:
Please indicate your geographical appraisal preference by referring to statewide, county, city, general area of the state or radius miles from a specific location or city.


APPRAISAL ASSIGNMENT SIZE PREFERENCE:
Please indicate the preferred number of tract per contract that you or your firm would be capable of handling efficiently.

_____ 1-10  ____ 1-20  ____ 20-50  ____ more than 50

Applicant Signature                            date            Chief Appraisal Approval        date