

**Kansas Department of Transportation
Request for Trainee Approval**

1. Complete 1 form for each trainee prior to the trainee beginning work.
2. Forward 1 copy to the Construction Office.

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|--|--|--|
| Contractor | | Date |
| Federal Project No. | State Project No. | Contract No. |
| Training Sponsor | | |
| <input type="checkbox"/> Union Apprentice | | <input type="checkbox"/> Non-Union Apprentice |
| Superintendent | | Job Site Phone |
| Job Site Address | | |
| Trainee Name | | |
| Home Address | | |
| City | State | Zip |
| Phone | Sex <input type="checkbox"/> Male <input type="checkbox"/> Female | |
| Social Security Number | | |
| Ethnic Background <input type="checkbox"/> White <input type="checkbox"/> Black <input type="checkbox"/> Native American <input type="checkbox"/> Hispanic <input type="checkbox"/> Asian | | |
| Current Status <input type="checkbox"/> New Hire <input type="checkbox"/> Upgrade | | Job Being Trained For |
| Date Hired | | Hours to Train |
| Name of Trainee's Direct Supervisor | | |
| Davis-Bacon Wage \$ | | Trainee Wage \$ |
| Construction Office <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved | | |
| _____ | | _____ |
| Signature | | Date |
| Office of Contract Compliance <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved | | |
| _____ | | _____ |
| Signature | | Date |