

# CENTRAL PERMITS

## ESCORT PRE-TRIP CHECKLIST

Crosscheck the actual information with the corresponding information noted on the permit. Contact Central Permits at 785-368-6501 , if any discrepancies are noted. Completing this form accurately and completely is the responsibility of the escorts. It is recommended this form be completed before each move and retained by the escort drivers for at least a month following the date the move ended. It is very likely the escort driver(s) will be asked to produce this form if an accident or incident occurs involving the transportation of the load.

CENTRAL PERMITS				
ESCORT PRE-TRIP CHECKLIST				
<b>Escort Drivers</b>	<b>Name</b>	<b>Phone</b>		<b>Certification Number</b>
<b>Company Name</b>		<b>Address</b>		<b>City, State, Zip</b>
<b>Truck Drivers Name</b>		<b>Beginning of Move</b>		<b>End of Move</b>
		<b>Date</b>	<b>Time</b>	<b>Date</b>
				<b>Time</b>
<b>DRIVERS REQUIREMENTS</b>				<b>CHECKED?</b>
<b>1.</b>	Are all escort drivers 18 years of age or over and properly licensed to operate the vehicle.			Yes <input type="checkbox"/> No <input type="checkbox"/> N.A. <input type="checkbox"/>
<b>2.</b>	Do drivers of the escorts understand the requirements shown on the permit and/or bridge analysis?			Yes <input type="checkbox"/> No <input type="checkbox"/> N.A. <input type="checkbox"/>
<b>3.</b>	Does each escort driver know that failure to comply with these regulations may result in the suspension of the escort certification?			Yes <input type="checkbox"/> No <input type="checkbox"/> N.A. <input type="checkbox"/>
<b>4.</b>	Does each escort driver know they are entirely responsible for ensuring oversize or overweight loads are transported safely to the approved destination?			Yes <input type="checkbox"/> No <input type="checkbox"/> N.A. <input type="checkbox"/>
<b>5.</b>	Does each escort driver know unauthorized equipment cannot be carried on the vehicle such as those generally reserved for law enforcement personnel?			Yes <input type="checkbox"/> No <input type="checkbox"/> N.A. <input type="checkbox"/>
<b>6.</b>	Does everyone understand the instructions on the permit?			Yes <input type="checkbox"/> No <input type="checkbox"/> N.A. <input type="checkbox"/>
<b>7.</b>	Does the driver of the transporting vehicle know that failure to comply with these regulations may result in the inability of the company to get permits in the future?			Yes <input type="checkbox"/> No <input type="checkbox"/> N.A. <input type="checkbox"/>
<b>8.</b>	Does the driver of the transporting vehicle understand all regulations?			Yes <input type="checkbox"/> No <input type="checkbox"/> N.A. <input type="checkbox"/>
<b>9.</b>	Escort drivers shall ensure there is a front and a rear escort at all times when escorting loads greater than 14 feet.			Yes <input type="checkbox"/> No <input type="checkbox"/> N.A. <input type="checkbox"/>
<b>10.</b>	Has a copy of the escort certification placed in the escorting vehicle(s), if applicable?			Yes <input type="checkbox"/> No <input type="checkbox"/> N.A. <input type="checkbox"/>
<b>11.</b>	<b>Large Structures:</b> If an escort driver must leave, the large structure shall be prevented from moving until another certified escort can be located even if this results as substantially delaying the delivery of the load.			Yes <input type="checkbox"/> No <input type="checkbox"/> N.A. <input type="checkbox"/>
<b>12.</b>	<b>Superload:</b> If escorting a superload, are all drivers properly certified? No? Contact the Central Permits at 785-368-6501			Yes <input type="checkbox"/> No <input type="checkbox"/> N.A. <input type="checkbox"/>
<b>13.</b>	Is each driver able to communicate verbally with each other, using two-way equipment			Yes <input type="checkbox"/> No <input type="checkbox"/> N.A. <input type="checkbox"/>

14.	Is each escort driver aware that a trailer may not be towed by the escorting vehicle at any time while escorting loads?	Yes <input type="checkbox"/> No <input type="checkbox"/> N.A. <input type="checkbox"/>
15.	Is everyone aware of what needs to be done at bridges and at critical locations?	Yes <input type="checkbox"/> No <input type="checkbox"/> N.A. <input type="checkbox"/>
16.	Is the driver of the combination completely familiar with the approved route?	Yes <input type="checkbox"/> No <input type="checkbox"/> N.A. <input type="checkbox"/>
17.	Is the driver of the transporting vehicle familiar with the trailing equipment?	Yes <input type="checkbox"/> No <input type="checkbox"/> N.A. <input type="checkbox"/>

EQUIPMENT		CHECKED?
1.	Is a height pole constructed of a non-conducting material attached to front of the lead escort?	Yes <input type="checkbox"/> No <input type="checkbox"/> N.A. <input type="checkbox"/>
2.	Is the height pole set at a height to insure the vehicle and load can pass safely under all structures, including power lines?	Yes <input type="checkbox"/> No <input type="checkbox"/> N.A. <input type="checkbox"/>

ESCORT OR OTHER VEHICLES		CHECKED?
1.	Are each of the escorts properly equipped with the equipment required by regulation?	Yes <input type="checkbox"/> No <input type="checkbox"/> N.A. <input type="checkbox"/>
2.	Does each escort driver know a rotating yellow flashing light shall be attached to the top of each escorting vehicle?	Yes <input type="checkbox"/> No <input type="checkbox"/> N.A. <input type="checkbox"/>
3.	Does each escort driver know that an "Escort warning sign" shall attached to the front of each escort	Yes <input type="checkbox"/> No <input type="checkbox"/> N.A. <input type="checkbox"/>
4.	Is the company information prominently displayed on each escorting vehicle?	Yes <input type="checkbox"/> No <input type="checkbox"/> N.A. <input type="checkbox"/>
5.	Are any enforcement escorts required?	Yes <input type="checkbox"/> No <input type="checkbox"/> N.A. <input type="checkbox"/>
6.	Are any bucket trucks needed?	Yes <input type="checkbox"/> No <input type="checkbox"/> N.A. <input type="checkbox"/>

LOAD		CHECKED?
1.	Is the load secured in such a fashion nothing will come loose, dislodge or fall off the transporting combination or load?	Yes <input type="checkbox"/> No <input type="checkbox"/> N.A. <input type="checkbox"/>
2.	Does everyone know overhanging loads in excess of 20 feet shall have an escort vehicle positioned to the front for front overhangs and to the rear for rear overhangs?	Yes <input type="checkbox"/> No <input type="checkbox"/> N.A. <input type="checkbox"/>

MISCELLANEOUS		CHECKED?
1.	Are all applicable phone numbers and other necessary information is readily available in case of an emergency?	Yes <input type="checkbox"/> No <input type="checkbox"/> N.A. <input type="checkbox"/>
2.	Is a cell phone available that is properly charged?	Yes <input type="checkbox"/> No <input type="checkbox"/> N.A. <input type="checkbox"/>
3.	Are all escort drivers and the driver of the combination able to maintain radio contact with each other during the entire move?	Yes <input type="checkbox"/> No <input type="checkbox"/> N.A. <input type="checkbox"/>
4.	<b>Superload/Large Structures:</b> Have all the appropriate electrical and railroad companies been contacted before moving;	Yes <input type="checkbox"/> No <input type="checkbox"/> N.A. <input type="checkbox"/>
5.	Has the first Kdot official shown on the "Kdot Superload Bridge Analysis" memorandum been informed that the superload is moving?	Yes <input type="checkbox"/> No <input type="checkbox"/> N.A. <input type="checkbox"/>
6.	Have all the special restrictions noted on the permit been met?	Yes <input type="checkbox"/> No <input type="checkbox"/> N.A. <input type="checkbox"/>

PERMIT INFORMATION		CHECKED?
1.	Are the dimensions of the vehicle and load is compatible with the dimensions shown on the approved permit?	Yes <input type="checkbox"/> No <input type="checkbox"/> N.A. <input type="checkbox"/>
2.	(Superload) Does everyone involved with transporting the load have copies of both the valid superload permit and the Kdot superload bridge analysis before moving?	Yes <input type="checkbox"/> No <input type="checkbox"/> N.A. <input type="checkbox"/>
3.	(Superload) Have all concerns involving the superload permit, the “Kdot superload bridge analysis” and any confusing transportation issues been resolved entirely before proceeding with the movement of the superload	Yes <input type="checkbox"/> No <input type="checkbox"/> N.A. <input type="checkbox"/>
4.	Have all local and county permits been obtained?	Yes <input type="checkbox"/> No <input type="checkbox"/> N.A. <input type="checkbox"/>

ROUTING		CHECKED?
1.	Have all the critical areas along the route been identified?	Yes <input type="checkbox"/> No <input type="checkbox"/> N.A. <input type="checkbox"/>
2.	Have all potential hazards along the trip have been identified and adequately discussed before moving?	Yes <input type="checkbox"/> No <input type="checkbox"/> N.A. <input type="checkbox"/>
3.	Have all railroad tracks and other roadway surfaces that are not at-grade been identified and there is a sufficient amount of underclearance to keep the vehicle and load from becoming high-centered or stalled anywhere along the route?	Yes <input type="checkbox"/> No <input type="checkbox"/> N.A. <input type="checkbox"/>
4.	Was a route survey performed? Does everyone have a copy?	Yes <input type="checkbox"/> No <input type="checkbox"/> N.A. <input type="checkbox"/>

WARNING DEVICES		CHECKED?
1.	Are warning lights attached to the top of each escorting vehicle?	Yes <input type="checkbox"/> No <input type="checkbox"/> N.A. <input type="checkbox"/>
2.	Are “Escort warning signs” is attached to the front of each escort?	Yes <input type="checkbox"/> No <input type="checkbox"/> N.A. <input type="checkbox"/>
3.	Does everyone know overhanging loads in excess of 20 feet shall have a warning light and a warning flag attached to the rear end of the overhanging load?	Yes <input type="checkbox"/> No <input type="checkbox"/> N.A. <input type="checkbox"/>

SIGNATURES	
Print:	Print:
Sign:	Sign:
(Escort driver filling out report)	(Escort driver verifying that the data is true and complete)

