

KDOT's EROSION CONTROL PROJECT GUIDE
Projects requiring Construction General Permit Coverage

Area Construction Office Responsibility before pre-construction conference

- KDOT projects-obtain authorized Notice of Intent (NOI) from Document Management System, Exploratory and Project Reports, or Environmental Services Section.
- Local projects-Locals obtain permit coverage from KDHE. Obtain copy from Bureau of Local Projects or LPA

Contractor responsibility before or at pre-construction conference

- Project Storm Water Pollution Prevention Plan (as described in the specifications)
- SWPPP Contractor's Certification (**DOT 246**) signed by Prime Contractor and **ALL** subcontractors

Area Engineer responsibility before Notice to Proceed Review the Project SWPPP

- Complete KDOT Checklist for Contractor's SWPPP (**DOT 248**)
- Complete and sign the Approval of Storm Water Pollution Prevention Plan (**DOT 219**) and submit to district and to KDHE with a copy of approved SWPPP according to form instructions)
- The Approval of Storm Water Pollution Prevention Plan (**DOT 219**) may be signed by a Construction Manager / Engineer or other designated person if a SWPPP is not required. (form is sent to district only)

Notice to Proceed (NTP) can be issued

- After receiving SWPPP Contractor's Certification (**DOT 246**), an approved project SWPPP, and completing KDOT Checklist for Contractor's SWPPP (**DOT 248**) and Approval of Storm Water Pollution Prevention Plan (**DOT 219**)
- Note: If late start date is not met issue the **NTP** without the Approval of Storm Water Pollution Prevention Plan (**DOT 219**), but no work may begin on project

Area Construction Office and Contractor joint Responsibility during Construction

- SWPPP Inspection and maintenance report **DOT 247**
- To be completed jointly by certified inspectors from both KDOT and the contractor every 14 days and within 24 hours of a rainfall event of 0.5" or more.
- Completed inspection reports must be submitted to Area Engineer and Contractor WPCM within 24 hours of each inspection;
- Inspection reports submitted to Stormwater Compliance Engineer following Area Engineer's review;
- Contractor's WPCM shall visit the project and review the SWPPP no less than once per week;
- Update the Project SWPPP when changes are made
- Keep an up-to-date site map showing all erosion control devices installed on the project
- Contractor's responsibility continues until all physical work is complete and the Notice of Acceptance or Partial Notice of Acceptance has been issued;
- KDOT must continue until Notice of Termination.
- Report all potential Permit violations to the Stormwater Compliance Engineer

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Area Construction Office Responsibility Prior to Notice of Acceptance

- Have all unnecessary devices removed by the Contractor
- Inspect all sediment and erosion control devices for performance and condition
- Check for stabilization of all disturbed areas
- Ensure all Maintenance and Corrective actions are completed by the Contractor before accepting the project
- Ensure that copies of all relevant paperwork are received by KDOT
- Contact Area Maintenance Superintendent to review erosion control devices which will remain in place

Area Construction Office Responsibility after Notice of Acceptance

- SWPPP Inspection and maintenance report **DOT 247 as above**
- Cooperate with Area Maintenance crews for review and completion of corrective and maintenance actions until the Notice of Termination (**NOT**) is issued
- Once 70% permanent vegetation is established and all the sediment control devices are removed the Area Engineer may request that the Stormwater Compliance Engineer terminate the permit
- Enter **NOT** dates into CMS when the signed Notice of Termination is received from the Storm Water Compliance Engineer
- All SWPPP related documentation, including inspection reports and modified site maps, shall be maintained for a minimum of three years following termination of the permit.
- For projects subject to the terms of the EPA Consent Decree, all documentation shall be maintained for a minimum of three years following termination of the consent decree.

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Small Projects without General Permit Coverage

Area Construction Office Responsibility before pre-construction conference

- Review Contract Documents for special environmental restrictions or permit (Corps of Engineers, Division of Water Resources, etc.) requirements

Contractor responsibility before or at pre-construction conference

- Review Contract Documents for special environmental restrictions or permit (Corps of Engineers, Division of Water Resources, etc.) requirements

Area Engineer responsibility before Notice to Proceed Review the Project **SWPPP**

- A Stormwater Pollution Prevention Plan (SWPPP) is not required
- The Approval of Storm Water Pollution Prevention Plan (**DOT 219**) may be signed by a Construction Manager / Engineer or other designated person (form is sent to District only)

Notice to Proceed (NTP) can be issued

- Approval of Storm Water Pollution Prevention Plan (**DOT 219**) submitted to District Office

Area Construction Office and Contractor joint Responsibility during Construction

- SWPPP Inspection and maintenance report **DOT 247 is NOT required**
- The Contractor is **NOT** required to provide a Water Pollution Control Manager
- The Contractor **IS** required to follow the general requirements of the specifications
- Erosion and sediment control devices shall be monitored for performance and maintained or replaced as needed
- The Area Engineer may suspend all or part of the work on the project if necessary to obtain compliance with the specifications

Area Construction Office Responsibility Prior to Notice of Acceptance

- Have all unnecessary erosion and sediment control devices removed by the Contractor
- Inspect all remaining sediment and erosion control devices for performance and condition
- Check for stabilization of all disturbed areas
- Ensure all necessary repairs are completed by the Contractor before accepting the project
- Contact Area Maintenance Superintendent to review erosion control devices which will remain in place

Area Office Responsibility after Notice of Acceptance

- No ongoing reporting or documentation required
- Project to be maintained by Maintenance forces as needed