Thank you for your interest in doing fee appraisal work for the Kansas Department of Transportation. Attached is an application form to complete and return with the remaining items requested.

Each person desiring to be included on the approved list of contract appraisers and review appraisers shall:

1. Submit a sample appraisal report for KDOT review
2. Complete an application form
3. Submit a list of five or more most recent clients describing the type of property appraised, date of appraisal and a general location of the property
4. Submit a resume of education and experience
   (Include any completed eminent domain education within the last 5 years)
5. Hold at least one designation from a recognized professional appraisal organization, be actively pursuing a professional designation or have been actively engaged in appraisal functions for a period of five or more years

Review appraisal applications must meet the aforementioned criteria plus:

- Hold a designation in good standing
- Have been actively engaged in appraisal functions for a period of five or more years
- Three years as a Review Appraiser
- Be a Certified General Real Property Appraiser as certified by the Real Estate Appraisal Board of the State of Kansas

If you have any questions regarding this matter, please do not hesitate to contact me.

Robert Stork, Chief
Bureau of Right of Way
Kansas Department of Transportation

Kathrine Shade
Chief Appraiser

cc: Bureau Operations Assistant
APPLICATION FOR
CONTRACT APPRAISER

KANSAS DEPARTMENT OF TRANSPORTATION
BUREAU OF RIGHT OF WAY

PERSONAL DATA:

Name and Title

DBA or Company Name

Address

Telephone Number     Cell Phone Number

FEIN or SS Number     E-Mail Address

PROFESSIONAL INFORMATION

Certified General License Number

Other Professional Designations:          Certification No.

                      

                      

APPRaisal INFORMATION:

Appraisal Experience – (please give brief explanation of experience)

Right of Way Appraisal     Appraisal Review

Type and approximate number of R/W Appraisal Assignments (in last 5 years)

Agricultural     Residential     Commercial

Industrial     Appraisal Review     Other
APPRAISER APPLICATION

General Appraisal Experience – (please give a brief explanation of experience and list last Eminent Class)

REFERENCES:
List 5 or more of your recent clients describing type of property appraised, date of appraisal, and general location of the property. Please provide name of contact person and telephone number for reference purposes. Note most recent Eminent Domain clients if any.

GEOGRAPHICAL APPRAISAL PREFERENCE
Please indicate your geographical appraisal preference by referring to statewide, county, city, general area of the state or radius miles from a specific location or city.

APPRAISAL ASSIGNMENT SIZE PREFERENCE
Please indicate the preferred number of tracts per contract that you or your firm would be capable of handling efficiently.

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<tr>
<td>Appraisal Review</td>
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Applicant Signature  Date  Chief Appraiser Approval  Date