Kansas Department of Transportation
Sign Modification Application
(must be complete with attachments enclosed)

Sign License # ________________

Sign Owner Name ______________________________ Contact Name________________________

Address____________________________________________________________________________________

City____________________ State____________________ Zip Code____________________

Telephone (____) ______________ Fax (____) ______________ Email Address____________________

Location of Sign Site

Highway Number________ Side of Highway (circle one) Left / Right;

County ______________________________ Nearest Mile Marker Reference ________________

Proposed Changes - Please Attach Current Photo of Sign Structure

Detailed Description of proposed changes including dimensions (if not enough room, attach additional information)

____________________________________________________________________________________

____________________________________________________________________________________

______________________________ __________________________
Change to ACF☐ AFC = Automatic changeable facing sign

Local Approval (MUST contact proper authority, city or county, to obtain local approval)

Do you have local approval to modify this sign structure from the Local Authority?

Yes☐ No☐ Not needed☐ (only check if city or county does not require approval after inquiry)
(All ACF changes must first be approved by the Local Authority)

If Yes, Zoning Authority__________________________ Phone Number ______________________

**Attach Zoning Authority Approval (required if answered “Yes” and for all ACF)

______________________________ Date __________________

Signature of Sign Owner

Allow 60 days for written approval *License fees must be paid current prior to application approval

If you need further assistance please call Toll Free 1 (877) 461-6817 or email us at KDOT#ROW.Signs@ks.gov Fax: 785-296-6946

Return: a) Modification Application
       b) Local Zoning Authority Approval (if required)
       c) Current Photo of Sign Structure
       d) Additional Information if applicable

Mailing Address:
Kansas Department of Transportation,
Bureau of Right of Way, Outdoor Advertising
700 SW Harrison Street, 14th Floor
Topeka, Kansas 66603-3745

Modification Form 8/19