

**2024  
KANSAS COORDINATED TRANSIT DISTRICT COUNCIL  
SPECIFICATIONS  
FOR  
RAMP ACCESSIBLE PASSENGER CONVERSION MINI-VAN**

The following specifications shall apply to the purchase of a ramp accessible passenger conversion mini-van by transit providers receiving State of Kansas and/or Federal Transit Administration funds. Purchases of such vehicles will be funded at 80% participation with federal and/or state funds. The Kansas Coordinated Transit District Council (KCTDC) reserves the right to waive minor technicalities under these specifications.

All ramp-accessible passenger conversion minivans purchased under this bid must meet the Buy America Requirements of more than more than 70 percent domestic content for FY2020 and beyond and final assembly in the United States. Any vehicles that are bid or delivered that do not meet these requirements will not be accepted. In the case that no vehicles bid meet the Buy America Requirements, KCTDC, through KDOT, will request a waiver based on non-availability from the Federal Transit Administration.

The ramp-accessible minivans must comply with all applicable Federal Motor Vehicle Safety Standards (FMVSS) for this type of vehicle. In addition, the vans must comply with the Americans with Disabilities Act of 1990 (ADA). **Written certification that the vehicles to be supplied through this bid proposal will be in compliance with FMVSS must accompany this bid as well as any additional pre-award bid certifications. Each vehicle delivered will also need to have an “as built” Buy America Certification provided with the vehicle at the time of delivery. This needs to include the domestic part content and the final assembly location.**

Vehicles must be of the latest model year in standard production and, of which, parts are stocked, and warranty service is available at one or more points in Kansas or a border city (defined for this purpose as within 1 hour of the Kansas border). Lack of such parts and service may be cause for rejection of the bid. If the current year is not available, then the next future model year shall be supplied at the same price.

The bidder agrees, if their proposal is accepted by the KCTDC, to guarantee that the design, materials and workmanship throughout the vehicle will conform to the highest standards of the vehicle bid according to the standard factory warranty, a copy of which must be furnished with the bid, and the bidder shall furnish a properly executed service and warranty policy with each vehicle delivered. See WARRANTY section for additional details and requirements. The bidder also agrees to provide upon request all information required by **FTA** to implement the various programs.

Please review each item and initial on the line next to each item indicating that product being supplied meets or exceeds the specification. If items do not meet the specification, please list any exceptions on the lines provided below each item.

ESTIMATED QUANTITY TO BE PURCHASED: 0-60.

Unless otherwise specified, all items listed below as OEM parts or equipment means that those items were made by the Chassis Manufacturer, not the conversion company.

A requirement of this bid is that the bidder must be licensed to do business in the State of Kansas. A copy of that license **MUST** be included with the bid.

**GENERAL**

\_\_\_\_\_ **ACCESSORIES:** All safety items and air pollution controls required by statute or regulation in effect at the time the vehicle is produced, dual sunshades, horn, prismatic type day/night mirror, power point, parking brake with warning light, factory standard electronic AM/FM stereo radio and clock, undercoating, factory tinted glass in all windows, jack and tire tool, spare tire, electric air pump (if standard), and all other accessories or optional items which may be shown in the proposal shall be installed in each vehicle. Inclusion of **DVD** Player & Overhead Rail System is not required or recommended. Three sets of keys shall be provided with the vehicle. The vehicle shall be equipped with the following gauges or warning lights (if available): voltmeter, oil pressure, temperature and fuel.

**Exceptions:** \_\_\_\_\_

\_\_\_\_\_ **AIR BAGS:** Driver side and passenger side shall be equipped with Generation II air bags.

**Exceptions:** \_\_\_\_\_

\_\_\_\_\_ **BRAKES:** 4 wheel anti-lock disc brakes.

**Exceptions:** \_\_\_\_\_

\_\_\_\_\_ **DIMENSIONS:**

- a. **INTERIOR HEIGHT (at center):** Minimum 58".
- b. **INTERIOR LENGTH (FROM BACK OF DRIVERS SEAT TO BACK WINDOW OF VEHICLE AT SEATED SHOULDER HEIGHT):** Minimum 90".
- c. **OVERALL HEIGHT (FROM GROUND):** Minimum 66", Maximum 83".
- d. **OVERALL LENGTH:** Minimum of 204inches.
- e. **OVERALL WIDTH-EXTERIOR:** Maximum 80.
- f. **OVERALL WIDTH-INTERIOR:** Minimum 55".

**Exceptions:** \_\_\_\_\_

\_\_\_\_\_ **WHEEL BASE:** Minimum of 120.8 inches.

**Exceptions:** \_\_\_\_\_

\_\_\_\_\_ **WHEELS AND TIRES:** Four tubeless steel-belted radial all season (of the same brand, type, & size), , with OEM aluminum wheels (or bolt on wheel covers if steel wheels are standard). In addition, a spare tire must be provided and be easily accessible. Emergency Equipment must be secured in a location that does not interfere with access to the spare tire but that is easily accessible. Minimum of 5 inch clearance required if mounted under the vehicle. Tires shall be the best tires available from the OEM and shall carry the full manufacturer's warranty. OEM standard wheels to be compatible with vehicle GVWR.

**Exceptions:** \_\_\_\_\_

## **CHASSIS**

\_\_\_\_\_ **ALTERNATOR:** 12 Volt, 90 Amp. (minimum), or maximum allowed by manufacturer.

**Exceptions:** \_\_\_\_\_

\_\_\_\_\_ **BATTERY:** Heavy duty, minimum 600 CCA, 12 Volt, maintenance free or OEM maximum.

**Exceptions:** \_\_\_\_\_

\_\_\_\_\_ **FRONT AXLE:** Minimum 2400 lbs. capacity or OEM maximum.

**Exceptions:** \_\_\_\_\_

\_\_\_\_\_ **STEERING:** Power assisted, speed -sensitive.

**Exceptions:** \_\_\_\_\_

\_\_\_\_\_ **SUSPENSION:** OEM Rear independent suspension with trailing arm. Note that even though floor on vehicle has been altered (dropped) to accommodate wheelchair position(s), suspension must still be capable of enough range of travel to avoid suspension/frame/component problems that would result in ruined bushings, bump stops, etc. OEM rear control (trac) arms may not be altered. Making a 'notch' in the floor pan or wheel well is permissible in order to better provide a full range of suspension travel.

**Exceptions:** \_\_\_\_\_

## BODY

\_\_\_\_\_ **AIR CONDITIONER:** Front and rear fresh-air type, dash mounted with separate air vents and control switches (standard, manual control-type with multiple speed fan) for the front and rear.

**Exceptions:** \_\_\_\_\_

\_\_\_\_\_ **BUMPERS:** Front and rear. Bumper height shall provide proper ground clearance.

**Exceptions:** \_\_\_\_\_

\_\_\_\_\_ **CRUISE CONTROL:** Standard.

**Exceptions:** \_\_\_\_\_

\_\_\_\_\_ **DOORS:**

1. **Sliding Passenger Doors** - The vehicle shall be equipped with power operated single, left and right-side mounted (behind left and right-side front passenger doors) doors. Doors must maintain OEM fit, finish and seal. Doors must have a minimum opening of 31.5" and a minimum door clearance height of 56".
2. **Driver/Front Passenger Door** - Standard.
3. **Rear Hatch Door** – Due to the height of the vehicle, the hatch on the rear door shall be equipped with a strap that will aid in the closing of the hatch.

**Exceptions:** \_\_\_\_\_

\_\_\_\_\_ **DOORS AND WINDOWS:** Fit and finish standards must include that the doors and interior panels shall be painted or otherwise finished with a non-glare finish in order to match the overall tones of the other interior panels.

**Exceptions:** \_\_\_\_\_

- The specification for **EMERGENCY EQUIPMENT** been replaced with the following:

\_\_\_\_\_ **EMERGENCY EQUIPMENT:** The vehicle shall be provided with the following:

\_\_\_\_\_ One (1) UL-approved, two and a half (2.5) lb. 1A10B: C rated dry chemical fire Extinguisher shall be firmly mounted to the driver's seat or the vehicle floor. It must be located so that a driver can release it from the driver's seat.

\_\_\_\_\_ First-aid kit- The required first-aid kit shall be an all in one First Aid-CPR-Clean Up kit equivalent to the Honeywell First Aid kit 35-TP195. This first aid kit shall be contained in a metal or plastic box designed to seal out dirt and moisture and shall have a carrying handle and mounting bracket.

\_\_\_\_\_ Webbing cutter and reflective fluorescent triangle set as specified by FMVSS 125.

\_\_\_\_\_ Blood-borne pathogen kit - The required blood-borne pathogen kit shall be an OSHA approved Blood-borne Pathogen Standard Safety Kit.

**Exceptions:** \_\_\_\_\_

\_\_\_\_\_ **ENTRANCE RAMP LIGHTING:** Must meet all ADA requirements as stated in the Federal Register, Part IV, Department of Transportation, 49 CFR Parts 27, 37 and 38, Transportation for Individuals with Disabilities; Final Rule, published Friday, September 6, 1991. Ramp area lighting shall illuminate automatically when door is opened. Overhead and step well lights shall be activated when the passenger doors are open. Adequate interior lighting shall be installed throughout which provides a minimum of two foot-candles at a seated level. Interior lighting fixtures shall be reasonably flush with the interior walls and ceiling to prevent a hazard to passengers. All interior lights must be standard type.

**Exceptions:** \_\_\_\_\_

\_\_\_\_\_ **FLOOR –** Floor drop shall be from the front firewall back to just forward of the rear axle, run the full width of the vehicle, allow ground clearance of at least 5 inches including exhaust, except for where the OEM shock mounts are located as that is only a 4 ½ inch clearance. Floor shall be constructed of stainless or aluminized steel, and shall be ‘ramped’ or ‘notched’ where necessary to provide adequate clearance for underbody components, such as to allow for full suspension travel. All modifications to the OEM floor plan shall be of the highest quality of construction. These modifications to the vehicle floor and frame must provide reinforcement to ensure that the structural integrity of the OEM vehicle is not compromised. All modifications must be properly sealed to prevent the entrance of exhaust fumes, moisture and dust into the vehicle. The exhaust pipes must have the necessary heat shields and the floor must have the proper insulation to prevent the exhaust from making the floor so hot that it is uncomfortable for the passengers. Rust inhibitors other than undercoating shall be applied to all conversion materials that are not stainless steel.

**Exceptions:** \_\_\_\_\_

\_\_\_\_\_ **FLOOR COVERING:** Shall be a continuous piece of fire retardant, nonskid transit-type flooring. The floor covering shall be butt jointed and cemented to the floor with a waterproof adhesive in order to prevent bubbles and blisters which could create a safety hazard.

**Exceptions:** \_\_\_\_\_

\_\_\_\_\_ **GRAB HANDLES – ENTRANCE ASSIST:** grab handles shall be installed to permit safe boarding at the driver’s side (if it can be installed in a location that does not interfere with the airbags) and passenger’s side front doors and also at the driver’s side and passenger’s side sliding doors. These shall be securely mounted to the frame of the vehicle, not to a seat or door.

**Exceptions:** \_\_\_\_\_

\_\_\_\_\_ **HEATER:** Standard front and rear heater. Both shall be hot-water type, of sufficient capacity to warm entire cabin area.

**Exceptions:** \_\_\_\_\_

\_\_\_\_\_ **INTERIOR INSULATION:** All side walls and areas around the windows shall be insulated and finished with matching trim and color. Entire ceiling shall be insulated. Insulation shall consist of a polystyrene composite and shall be nontoxic. A polyurethane foam or honeycomb resin is also acceptable. Batt insulation is not acceptable.

**Exceptions:** \_\_\_\_\_

\_\_\_\_\_ **INTERIOR TRIM:** Shall match factory original material. All interior panels shall be OEM material or equal. Material and treatments shall be flame retardant to meet FMVSS 571.302 and be surface treated for efficient cleaning. Panel fastening devices shall match the color of the panels with smooth finishes without any unprotected sharp edges.

**Exceptions:** \_\_\_\_\_

\_\_\_\_\_ **LAMPS:** Automatic daytime running lamps.

**Exceptions:** \_\_\_\_\_

\_\_\_\_\_ **LEFT-SIDE PASSENGER SLIDING DOOR:** Sliding-type door on the left side of the vehicle behind the driver, standard. Shall be equipped with child safety lock.

**Exceptions:** \_\_\_\_\_

\_\_\_\_\_ **MIRRORS:** Dual power side mirrors.

**Exceptions:** \_\_\_\_\_

\_\_\_\_\_ **MUD FLAPS:** Front and rear, securely mounted, standard. After-market is acceptable if OEM is not available or will not fit the modified van.

**Exceptions:** \_\_\_\_\_

\_\_\_\_\_ **PAINT:** Solid color to be specified at order. **Color chart must be provided prior to bid award if colors other than white are available.**

**Exceptions:** \_\_\_\_\_

\_\_\_\_\_ **REAR WINDOW:** Defogger/defroster.

**Exceptions:** \_\_\_\_\_

\_\_\_\_\_ **ROOF GUTTERS:** Shall be installed over all windows and doors. OEM rain channel is fine if not obstructed during conversion.

**Exceptions:** \_\_\_\_\_

\_\_\_\_\_ **RUNNING BOARDS:** Running boards shall be securely mounted on both sides of the vehicle to assist front seat passenger and driver with boarding and shall have a non-slip tread. These are not required on the sliding doors due to the location of the ramp and ground clearance of the vehicle.

**Exceptions:** \_\_\_\_\_

\_\_\_\_\_ **SEATING:** Driver's Seat - Standard manual adjustment. Seat shall be high backed with multi-positional fore and aft adjustment, reclining seatback, etc.

1. **FRONT PASSENGER SEAT** - standard quick-release manual-adjustment seat. Seat shall be high backed with multi-positional fore and aft adjustment, reclining seatback, etc.
2. **REAR (3<sup>rd</sup> ROW) SEAT** - Standard two (2) passenger capacity, with fold-down seatback, and folding footrests. The footrests shall be a type that when installed and not in use, can be stowed away in the base of the seat with the front being flush with the base or folds flat against the seat base. The footrests may be automatic retractable type. Footrest retraction should be gradual, not abrupt that could injure a passenger.

All passenger seats shall be forward facing, standard heavy-duty vinyl (if available), of durable type and materials that can be cleaned easily, fully padded for occupant comfort and retention. All materials used in seats (including driver seat) shall comply with FMVSS burn resistance requirements. All seat colors shall match the vehicle color and be aesthetically pleasing. All seats will comply with FMVSS seat anchorage requirements.

**Exceptions:** \_\_\_\_\_

\_\_\_\_\_ **SEAT BELTS:** Passenger restraints (seat belts) shall be furnished for all passenger seating positions and for the driver. Restraints shall consist of lap belts and/or shoulder seat belts. Belts shall comply with FMVSS belt requirements and be of sufficient length for adults.

**Exceptions:** \_\_\_\_\_

\_\_\_\_\_ **WHEELCHAIR ACCESS DOOR HEIGHT:** Minimum 56 inches, Maximum 63 inches.

**Exceptions:** \_\_\_\_\_

\_\_\_\_\_ **WHEELCHAIR ACCESS DOOR WIDTH:** Minimum 31.5 inches. If necessary to achieve opening requirement, the OEM door track may be extended to allow use of the entire door opening.

**Exceptions:** \_\_\_\_\_

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**WHEELCHAIR POSITIONS:** 2 Wheelchair positions shall be provided as standard equipment: a center behind driver placement (straight in from the ramp entrance), and a right front passenger placement. Tie-downs shall be located in these right front passenger positions and the center left and center right passenger positions. The right front passenger placement must be located as far forward as possible. This multiple tie-down configuration allows for up to two (2) wheelchair passengers and three (3) ambulatory passengers. **WHEELCHAIR POSITIONS MUST BE FORWARD-FACING.**

**Exceptions:** \_\_\_\_\_

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**WHEELCHAIR RAMP:** Vehicle will be equipped with a manually deployed ramp. The ramp is to be of **sufficient strength** to support a 1000-pound load. The ramp shall be designed to swing-away when in the upright position to allow access for non-wheelchair passengers. Ramp should be installed in a manner to allow for maximum entry opening for ambulatory passengers. When in the upright position, the ramp must not interfere with full movement of the front passenger seat. The edge of the ramp closest to the front passenger seat shall be coated with a material to help prevent wear on the front passenger seat. The ramp must fold up completely below the window line for unobstructed visibility. The ramp surface shall be continuous, with the surface being either expanded or solid metal. If solid metal, it shall be covered with (Armstrong Crosswalk, or equivalent) slip-retardant flooring. The surfaces of the boarding edge of the ramp and door threshold shall have a bright yellow finish running the full surface, in order to contrast with the finish on the rest of the ramp. **Vinyl tape is not preferred.** Ramp must meet all ADA requirements as set out in the Federal Register, Part IV Department of Transportation, 49 CFR Parts 27, 37 and 38, Transportation for Individuals with Disabilities; Final Rule, published Friday, September 6, 1991.

**Exceptions:** \_\_\_\_\_

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**WHEELCHAIR RESTRAINT SYSTEMS (RETRACTABLE):** Securement devices shall be a four point, heavy duty tie-down system that is permanently in place and retracts the belts to be out of the way when not in use. Should be self-tensioning, fully automatic retractable tie-down system, with J-hook attachments, and an auto-release. This tie-down system must meet WC18 standards and is compatible with WC19 Wheelchairs such as the Q'Straint QRT 360 retractable system or the Sure-Lok Titan 800 retractable system (or equivalent). Track sections must not set above the floor more than 1/4" and must not be located in foot traffic areas (or, if located in foot traffic areas, track sections must be recessed below the surface of the floor to minimize the tripping hazards). The edges shall be trimmed with metal edge trim to provide a neat, clean appearance. Floor tracking for the center behind driver wheelchair position shall run the entire width of the vehicle. **Belt/track equipment must meet FMVSS 208, 209, and 210.** Latching devices shall remain in the latched position under all normal and crash conditions. Each wheelchair location shall be equipped with pelvic-high, lap-type safety belts to secure passenger in wheelchair. The safety belt shall conform to FMVSS No. 210.

Price bid must be for 2 sets of wheelchair restraints (which would cover both wheelchair placements).



**VENDOR WILL SUPPLY WRITTEN OR VIDEO INSTRUCTIONS ON THE USE OF THE RESTRAINT SYSTEM.**

**Exceptions:** \_\_\_\_\_

\_\_\_\_\_ **WINDOWS:** Factory tinted safety glass all around. All windows will comply with the FMVSS. Rear windows shall be factory, dark-tinted 'Privacy Glass', if available. If factory 'Privacy Glass' is not available, the tint on the rear windows shall be as follows: total light transmission of all rear passenger compartment windows, including the rear window, shall not be less than 35% when a sun screening device is used in conjunction with safety glazing materials or other existing screening devices. (This means that a minimum of 35% of the light shall be transmitted through to the passenger compartment of the vehicle, with a maximum of 65% of the light being reflected back to the exterior of the vehicle.) Windshield will be a one-piece assembly glazed with one-quarter inch tinted safety laminated glass with a tint density in accordance with ASA standards for tinted safety glass.

**Exceptions:** \_\_\_\_\_

\_\_\_\_\_ **WINDSHIELD:** Tinted safety glass.

**Exceptions:** \_\_\_\_\_

\_\_\_\_\_ **WINDSHIELD WASHER:** Standard. Must be protected with winter-strength solution.

**Exceptions:** \_\_\_\_\_

\_\_\_\_\_ **WIPERS:** Dual intermittent wiper system.

**Exceptions:** \_\_\_\_\_

**POWER GROUP**

\_\_\_\_\_ **BACK-UP WARNING DEVICE:** The vehicle shall be equipped with an audible warning device that is activated when the vehicle transmission is engaged in reverse and continues as the vehicle is being backed. This should be located behind the rear axle of the vehicle and all wires must be enclosed and secured.

**Exceptions:** \_\_\_\_\_

\_\_\_\_\_ **ENGINE:** Minimum 3.3 liter V6 gasoline engine with electronic fuel injection and shall include: oil filter, air cleaner, and heavy duty radiator capable of providing sufficient cooling capacity for the operation of all air conditioning equipment. Engines that are E-85 flexible fuel capable are preferred if available at no additional cost.

**Exceptions:** \_\_\_\_\_

\_\_\_\_\_ **FUEL TANK:** Largest available. Fuel gauge must be properly calibrated so it reads the correct amount of fuel remaining in the fuel tank.

**Exceptions:** \_\_\_\_\_

\_\_\_\_\_ **REVERSE SENSING SYSTEM:** A back-up camera system, such as the OEM Rear Back-up Camera, or an equivalent, where when the vehicle is put in reverse a wide-angle view of the area immediately behind the vehicle is displayed on a screen. The image displayed includes on-screen gridlines to assist when backing up and should be located in the dash of the vehicle, not the rearview mirror.

**Exceptions:** \_\_\_\_\_

\_\_\_\_\_ **TRANSMISSION:** Six-speed minimum automatic including overdrive.

**Exceptions:** \_\_\_\_\_

## **DOCUMENTATION**

\_\_\_\_\_ **ALTOONA TEST REQUIREMENT:** A requirement of the bid is that a copy of the Altoona, Penn. Bus Testing and Research Center Report must be submitted for each vehicle you bid on as well as the appropriate certification form.

**Exceptions:** \_\_\_\_\_

\_\_\_\_\_ **BUILD SPECIFICATION:** A requirement of the bid is that a copy of the Technical Build Specifications be submitted for each vehicle type you bid. This must be included in your bid package submittal.

\_\_\_\_\_ **WARRANTY:** A Bumper-to-Bumper Warranty shall apply to all vehicles and shall last for three years or 36,000 miles after delivery, whichever occurs first. The conversion components of the vehicle shall have a full, 5-year, 50,000-mile warranty. Vehicles delivered by driving them (not to exceed 1,500.0 miles—see DELIVERY section) will have the warranty begin at the actual vehicle mileage at the time of final delivery at the purchasing agency's location. A properly executed warranty **MUST** be delivered with each vehicle. This bumper to bumper warranty is to cover all parts/components of the vehicle for three years or 36,000 miles after delivery unless an item has a different specific warranty called out in that section of the specification. If a part/components is not covered by the OEM, then the vendor is responsible for all repairs and expenses associated with them. **POWER TRAIN SHALL HAVE a full 5 year/100,000 miles warranty.** Disclaimers of Warranty coverage such as claims of driver error, acts of god, debris, etc. will not be considered. The price of the vehicle bid should include this warranty and must be provided to the agency with the new vehicle(s). The vendor will be responsible for working with the agency to fill out ALL of the vehicle and sub-component warranty information and the vendor will be responsible for registering all of the products and provide proof of registration of each item to the agency. This includes all items on the vehicle (tires, AC, Reverse Sensing System, etc.). This warranty does not include schedule maintenance items listed in the OEM owner's manual.

**Exceptions:** \_\_\_\_\_

On-Site Repair Calls: After the final acceptance of the delivered vehicle (which includes the thorough inspection and verification of equipment ordered and condition of the vehicle), and during the 3 year/36,000 miles after delivery bumper-to-bumper warranty period, the purchasing agency is allowed a maximum of two “on-site repair calls” as follows: if warranty work is required that cannot be repaired through normal efforts by a local dealer at the purchasing agency’s location, the purchasing agency will call the vendor, and the vendor must either:

- 1) send a service agent to the purchasing agency’s location to repair the vehicle on-site, or
- 2) pick up the vehicle on-site and take it to the vendor’s location, factory, or other authorized repair location to be repaired and then return it to the purchasing agency’s location.

The warranty work performed under these “on-site repair calls” shall be at no cost to the purchasing agency and should be conducted so as to minimize the vehicle’s out-of-transit service time.

All service called for in the warranty shall apply without exception. An owner’s care book shall also be included with each vehicle. A copy of a detailed maintenance and inspection schedule supplied by the respective manufacturers of the vehicle and its subsystems (e.g. wheelchair lift, etc.) shall be included with each vehicle.

Vendor is responsible for coordinating all warranty work of **ALL** equipment on the vehicle during the warranty period. All repairs need to minimize the number of days the unit is out of service.

Costs of **warranty service trips** for vehicles in the first 18,000 miles of the warranty period is at the expense of the vendor. This includes fuel and salary of agency’s driver. Service is to be completed in a timely manner so as to not inconvenience the agency and their clients. This does not include OEM warranty work performed at a local OEM dealership.

**Exceptions:** \_\_\_\_\_

\_\_\_\_\_ **WIRING:** Schematic of non-OEM wiring shall be included with the vehicle at the time of delivery.

\_\_\_\_\_ **MISCELLANEOUS TECHNICAL SPECIFICATIONS:**

1. There shall be no sharp corners on the unit. All corners shall be slightly rounded and filed smooth.
2. All weld joints shall have been cleaned, primed, be free of slag intrusions, undercut, roll, blow holes, craters and porosity. Welds shall be properly fused, of ample penetration and smoothly finished on exposed surfaces. Sheet metal fit-up must be properly executed and concealed by a finish-coat of paint. Finish and all glass must be free of any defects due to welding, welding slag, heat warpage or assembly damage.
3. All materials installed shall be new and free of rust.

4. No wires shall be visible on the exterior or interior of the unit.

**Exceptions:** \_\_\_\_\_

\_\_\_\_\_ **DELIVERY: FIRST VEHICLE** - The vehicle shall be delivered F.O.B. to the destination designated by the Kansas Department of Transportation (KDOT) at the time the orders are placed, and must be fully equipped in accordance with the specifications and proposal. The delivery shall be made between the hours of 9:00 a.m. to 12:00 noon or 1:00 p.m. to 4:00 p.m., Monday through Friday, except for holidays. The first unit of every type requires that **prior notice of intent to deliver the vehicle must be given, at least 10 business days in advance, to the proper State employee (Taylor Zortman) at taylor.l.zortman@ks.gov, and the purchasing organization during normal business hours.** The First Vehicle **MUST** be ready for inspection no later than February 15, 2024. Failure to follow prescribed delivery procedures may result in at least a 2-week delay in payment from KDOT. The intent is to have the first vehicle delivered to one of our maintenance facilities and have the KCTDC do the inspection.

\_\_\_\_\_ **SUBSEQUENT VEHICLES** – All remaining ordered vehicles shall be delivered F.O.B. the destination shown on the purchase order, fully equipped in accordance with the specifications and proposal. All deliveries shall be made between the hours of 9:00 a.m. to 12:00 noon or 1:00 p.m. to 4:00 p.m., Monday through Friday, except for holidays. **These vehicles require that prior notice of intent to deliver vehicles must be given, at least 5 days in advance, to the proper State employee (Taylor Zortman) at taylor.l.zortman@ks.gov, and the purchasing organization during normal business hours.** Failure to follow prescribed delivery procedures may result in at least a 2-week delay in payment from the Kansas Department of Transportation.

The following applies to **ALL** delivered vehicles:

**Certificates of Origin and invoices must be sent to the organization named on the purchase order before delivery is made or must be delivered with the vehicle; receipt of these after delivery is not acceptable. Certificate of Origin must show “Secretary of Transportation of the State of Kansas, Public Trans. Office, 700 SW Harrison, Topeka KS 66603” as the lienholder on the vehicle.** The vehicles are to be delivered having been properly serviced, including all lubricants (grease and oil) and fluids filled to the proper level. Properly serviced shall mean the doors shall have been checked and properly adjusted, fittings are all accounted for, and all other mechanical adjustments made, so that the vehicle is in the condition in which the transit bus would be offered to any section of the trade.

Factory pre-delivery service, or any other delivery service, is acceptable only when equivalent to that offered by the dealer to his regular retail customers. After the vehicle has been serviced, the dealer may make delivery by driving or truck transport delivery (see below). Delivery by any method other than detailed below is not acceptable.

Vehicles may be driven up to 1,500 miles (not to exceed 1,500.0 miles on the new vehicle’s odometer) from the factory or dealership to the final delivery point at the purchasing agency’s location, provided that the original factory warranty and any other applicable new vehicle warranties begin at the actual vehicle mileage at the time of final delivery at the purchasing agency’s location.

Any deliveries exceeding 1,500.0 miles must be transported to the final delivery point at the purchasing agency's location by truck (not driven). Deliveries over 1,500.0 miles by any other method are not acceptable. When making truck transport delivery the dealer or his authorized representative (which may be the truck transport delivery driver) must be present and able to sign receipts, supervise unloading, and deliver the vehicle (complete with warranty) to the address shown on the purchase order.

The truck transport delivery driver or other authorized representative present at the time of delivery must be able to educate the purchasing agency on the vehicle's features and must be able to demonstrate the vehicle's subsystems and equipment.

At time of delivery the gasoline tank must be at least one-fourth (1/4) full as indicated on the fuel gauge. If dual gasoline tanks are used, the vehicle must have at least one-fourth (1/4) tank in each tank or one-half (1/2) in one of the two tanks. All vehicles shall be delivered with adequate radiator protection to at least -20F degrees below zero.

Schedule requirement for deliveries:

ALL vehicles ordered by 06/30/23 MUST be delivered prior to 09/30/24.

\_\_\_\_\_ **A 60-day Temporary Tag must be delivered with each vehicle.**

**Exceptions:** \_\_\_\_\_

\_\_\_\_\_ **SUPPORT BID DOCUMENTATION:** The following materials **must** accompany each bid. The omission of any of these materials may result in rejection of the bid.

- a. Signed copies of all applicable Pre-Award Certifications
- b. Listing of all exceptions (and reason of exceptions) to bid specifications

\_\_\_\_\_ **ADDITIONAL SUPPORT BID DOCUMENTATION:** The following materials **must** be submitted prior to bid award. The omission of any of these materials may result in rejection of the bid.

- a. Warranty for vehicle and its subsystems. Registrations of ALL warranties to be completed by vendor and supplied to purchasing agency within 30 days of vehicle delivery.
- b. Copy of license to do business in the State of Kansas
- c. Color chart.

\_\_\_\_\_ **SUPPORT DELIVERY DOCUMENTATION:** The following materials **must** accompany each delivered vehicle. The omission of any of these materials may result in the vehicle not being accepted.

- a. Warranty for vehicle and its subsystems.
- b. Owner's Manual.
- c. A copy of a detailed maintenance and inspection schedule for the vehicle and subsystems.
- d. List of warranty stations available.

- e. A label placed on the inside of the glove compartment of the vehicle giving a telephone number for the owner to call when they have any questions regarding the vehicle (ideally, the number should be toll-free).
- f. 60-day Temporary Tag.

**Optional Items:**

- 1. \_\_\_\_\_ **LABELING:** Vehicles to be labeled on both sides, minimum 3" high contrasting upper case vinyl letters, **GENERAL PUBLIC TRANSPORTATION** and include a ten digit telephone number with two dashes (example: **785-296-0963**). Labeling shall be centered on vehicle sides. Price bid must be for labeling on both sides of vehicle. Phone numbers will be provided on the purchase orders.

**Exceptions:** \_\_\_\_\_

- 2. \_\_\_\_\_ **CUSTOMIZED SEAT COVERS:** If cloth seats are to be supplied on the base vehicle, then these customized seat covers must be made available. The heavy-duty vinyl customized seat covers shall be provided on top of the OEM seat upholstery, on each seat position (including the driver's seat), to provide a sanitary barrier against spillage, medical drainage and incontinent persons. These seat covers shall be fitted in such a manner that they appear like they were provided from the factory. All seat cover edges and seams must be finished in a manner to prevent future tearing. The seat covers must be made in such a manner that when they are removed it will not have damaged the OEM seat covers. Price bid must be for entire set of customized seat covers for entire vehicle.

**Exceptions:** \_\_\_\_\_

- 3. \_\_\_\_\_ **FOLD-AWAY CENTER SEAT:** Fold-away center seat, which folds up behind the driver. This seat shall be forward facing, standard heavy-duty vinyl (if available), of durable type and material that can be cleaned easily, fully padded for occupant comfort and retention. This seat shall comply with FMVSS burn resistance requirements, and seat color shall match the vehicle color and be aesthetically pleasing. Seat will comply with FMVSS seat anchorage requirements. A 12-inch seat belt extender shall be included for each position.

**Exceptions:** \_\_\_\_\_

**THIS SPACE INTENTIONALLY LEFT BLANK**

**Form of Bid  
Ramp Accessible Passenger Conversion Minivan**

<u>ESTIMATED QUANTITY</u>	<u>BASE VEHICLE</u>	<u>ESTIMATED PER UNIT COST</u>	<u>TOTAL COST</u>
_____	Mini-Van, 6 or7 Passenger	\$_____/ea.	\$_____

**OPTIONAL ITEMS**

_____ 1.	Labeling (General Public Transportation & telephone number)	\$_____/vehicle	\$_____
_____ 2.	Customized Seat Covers	\$_____/vehicle	\$_____
_____ 3.	Fold-away Center Seat	\$_____/vehicle	\$_____

TOTAL ESTIMATED COST      \$\_\_\_\_\_

**NOTE: The vehicle(s) bid on this Contract Proposal must meet the attached specifications titled 'Ramp Accessible Passenger Conversion Mini-Van'.**

Specify Make and Model of Vehicle Offered:

Specify Approximate Delivery Date:

**BID EXCEPTIONS:**

Please list any and all bid exceptions on the lines below each item in the specification.