Kansas Coordinated Transit District Council  
Post Office Box 838 - 8823 4th Street  
Great Bend, Kansas 67530  
Telephone 620-792-1321  FAX 620-792-4709  
E-mail: sekrom@sunflowerdiv.com

February 15, 2019

Dear Vendor:

The Kansas Coordinated Transit District Council (KCTDC) invites your company or representative to submit a Bid for the following:

1. Ramp Accessible Mini-Van
2. Full Size Van
3. 20 Passenger Composite Small Transit Bus (Fixed Route Equip. incl.)
4. 20 Passenger Metal Small Transit Bus (Fixed Route Equip. incl.)

The specifications, certifications, protest procedures, weight analysis, and other bid documents that must be submitted with your bid(s) can be located at the following link:


If you have any problems with the files on the website, please contact Sarah Krom.

The mail-in closing date is March 15, 2019 (12:00 p.m.). If being mailed, your bid MUST be received no later than 12:00 p.m. (Noon). Your bid must be sent in two envelopes to:

Sarah Krom, Chairperson  
Kansas Coordinated Transit District Council  
Post office Box 838  
Great Bend, Kansas 67530

Sarah Krom, Chairperson  
c/o Sunflower Diversified Services  
Kansas Coordinated Transit District Council  
r 8823 4th Street  
Great Bend, Kansas 67530

Place the following in the lower right-hand corner:
RFQ: #001-19  
Closing Date: March 18, 2019  
Vehicle Bid – DO NOT OPEN

On the inside envelope mark: Vehicle BID – Do Not Open

If you wish, you may hand deliver your bid on opening day, March 18, 2019 before 11:00 a.m. to the Kansas Coordinated Transit District Council at the Eisenhower State Office Building in Topeka, K.S.:

Kansas Department of Transportation  
Eisenhower State Office Building  
2nd Floor, Conference Room C  
700 SW Harrison  
Topeka, Kansas 66612

This year we will be holding a Pre-Bid Conference Call to go over the vehicle specifications and what is expected of the successful bidders. Based on past problems with delivered vehicles, as well as a number
of changes to the vehicle specifications that have been made this year, we believe it would be beneficial for all bidding vendors to participate on this Pre-Bid Conference Call. Therefore, we strongly suggest that all bidding vendors be on the conference call. After the Pre-Bid Conference Call, any questions requiring a decision or addendum by the Kansas Coordinated Transit District Council will be posted on the Kansas Department of Transportation Website no later than March 5th. These will not be mailed out. It is the bidder’s responsibility to check the website for any addendums and signature sheets prior to submitting their bids. Successful vendors will be selected solely based on the price, responsibility and responsiveness. The Pre-Bid Conference Call information is below:

February 26, 2019 at 10:00 a.m.
Dial-in number: 1-800-374-2441
Conference Code: 8351017600

If you have any questions, please feel free to contact me at (620) 792-1321.

Sincerely,

Sarah Krom
Chairperson - Kansas Coordinated Transit District Council

cc: Kelly Broxterman, Kansas Department of Transportation
Office of Public Transportation