



Computer, network security a serious issue

By Marty Matthews

Here's a scenario for you: you're at your desk working when the phone rings. The friendly voice on the other end says, "Hi, I'm Jim with the KDOT Help Desk. We've been having some problems with the network in your area. I need your network password to check some things out." Do you: a) give him the password, or b) laugh and ask him if he really thinks you're that dumb?

If you chose (b), you're just the kind of person KDOT needs - an employee who takes computer security seriously. That scenario is just one way that someone can and will use a "social engineering" type of attack against an organization. There are many more methods of compromising security that can be just as devastating.

Threats to our security are increasing everyday. The proliferation of personal computers and the

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Fun in the sun



Angie Smith is up to bat in one game with Jean Darrah catching while Mark Taylor pitches in another during the Employees' Council softball tournament on June 8 at Shawnee County North diamonds in Topeka. For more photos, please see page 4.

Legislative session comes to a close

What happened at the Legislature regarding KDOT?

This question has been asked a lot since the 2002 Legislature adjourned on May 17. It couldn't be answered completely until after the "sine die" session on May 31 or before Governor Bill Graves had signed or vetoed all the bills he had been sent. We now have a pretty clear picture of what did and didn't happen. Here's the rundown on the issues most people have asked about. (The letters in parentheses are the bill that contained the provisions. SB stands for Senate Bill, and HB stands for House Bill.)

Money taken from KDOT's FY 2003 budget:

◆ The sales tax demand transfer of \$146.5 million scheduled for FY 2003 was eliminated. (SB 517)

◆ \$500,000 was transferred from the Coordinated Public Transportation Assistance Fund to the State General Fund (SGF) on July 1, 2002. (SB 517)

◆ \$260,896 was transferred from KDOT's Kansas Savings Incentive Program (KSIP) to the SGF. (SB 517)

◆ \$260,000 was transferred from the State Highway Fund (SHF) to the Kansas

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INSIDE ...

- ◆ SEDAN SUBAREA OFFICE HONORED FOR EFFORTS
- ◆ PLANS MOVING AHEAD ON THE SBG BUILDING

- ◆ TUITION ASSISTANCE AVAILABLE THROUGH KDOT
- ◆ ITS HEARTLAND CHAPTER RECOGNIZED FOR PROJECTS
- ◆ PEOPLE SAVING PEOPLE AWARD WINNERS NAMED



From Where I Sit

by E. Dean Carlson

Tax package will help CTP

From the perspective of a state employee, it is easy to view this past legislative session as a great disappointment. For the first time in many years, there will be no raise or base salary adjustment. I realize that is difficult to take especially on the heels of years of small increases.


However, from the perspective of a KDOT employee, it is also necessary to view this past session as one of accomplishment. The tax package that was passed to shore up funding for the Comprehensive Transportation Program should help us to fulfill the promises that were made when the CTP was passed in 1999. Without this package, there would have been drastic cuts to the pro-

gram and many projects would have been scrapped.


The amount of the tax package may seem small, but considering the dynamics of the session, we are glad to have received what we did. We were pleasantly surprised at the strong support the plan received from both sides of the aisle and our thanks go to those who voted for the package. Obviously, a sizable number of both Republican and Democrat lawmakers had heard from their constituents about the importance of funding the CTP. The efforts of groups such as Economic Lifelines, contractor associations, professional engineering associations, as well as city and county officials helped make sure that the message was heard loud and clear.

This grassroots support is vital to any state program's continued success, and that kind of support can only grow if the public is satisfied with that program. This tells me that the people of Kansas are generally happy with the services and products you provide. I am sorry that this satisfaction didn't translate into a pay raise for you this year, but it did provide the dividend of continued funding for the CTP - and that means we get to keep working.

As always, my thanks to all of you for the hard work you do and the commitment you show each and every day.



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Bureau of Transportation Information
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NOTE: This information is available in alternative accessible formats. To obtain an alternative format, contact the KDOT Bureau of Transportation Information, Docking State Office Building, Room 754, Topeka, Kan., 66612-1568, or phone (785) 296-3585 (Voice)/ (TTY).

Calendar of Events

July 4 - State employees off for Independence Day holiday.

July 9 - 11 a.m. - KDOT Employees' Council Meeting, Seventh Floor Conference Room, Docking State Office Building.

July 12 - 9 a.m. - Highway Advisory Commission meeting telephone conference call.

July 17 - 2 p.m. - Construction Bid Letting at Topeka Capitol Plaza Hotel.

Sedan Subarea plays critical role in ice storm

Sedan Subarea crewmembers are used to being called to duty when a winter storm hits. But on January 29 while making final clean-up rounds, they encountered an eerie sight. "The Deputy Sheriff was working an accident scene that had cars in the ditches and power poles, or pieces of power poles and power lines, were lying on the roadway on K-99 north of Sedan," said Wayne Gudmonson, Area Engineer in Independence.

KDOT personnel mobilized to the area to assist in flagging operations. Gudmonson said this became one of many similar scenes that crewmembers would encounter over the next few days. "Power poles began to snap and break like a row of dominoes falling, and the trees and branches, heavily laden with ice, began to fall," he said.

The efforts of the Sedan Subarea crew were honored in KDOT's Example of Excellence employee recognition program for the first quarter of 2002. Secretary E. Dean Carlson attended the event in Sedan on May 29.

"This crew's actions in that hostile weather exemplified the KDOT Mission Statement – to provide a statewide transportation system to meet the needs of Kansas," Gudmonson said. "A sheriff need just call, and the crew jumped into action with flagging equipment, loaders, and chain saws to the various areas of need."

Several areas, including south of Moline and north of Howard on K-99 and west of Moline on US-160, also had difficulties with ice. The Sedan crew removed the debris from the roadway, then they removed downed trees that were block-



Secretary Carlson poses with Sedan Subarea office employees who were honored in the Employee Recognition program for their outstanding service.

KDOT Employee RECOGNITION PROGRAM

ing the utility company's access to the power poles.

Because of the crewmembers' dedication and hard work, motorists in the ice-ridden area were able to travel to their destinations safely, Gudmonson said. They also played a critical role in assisting the utility and

sheriff's office in a time of need. "KDOT's core value – We are accountable to the people and we depend on our employees and business partners to get the job done – were not mere words, but words put into action," he said.

Sedan Subarea employees include Ken Gaut, Allen McCoy, Richard Moreno, J. W. Mounce, Sharon Ross, Bill Snyder, Dale Sweaney, Art Wade, and Bub Williams. Tom Ware is the Subarea Supervisor.

Division Directors, Bureau Chiefs, District Engineers, Area Engineers, and Subarea Supervisors are encouraged to nominate any KDOT group, team, or office that goes above the call of duty. The award is given quarterly with nominations for the second quarter due to the Bureau of Transportation Information by June 30.

Nomination forms can be completed and submitted electronically on KDOT's Intranet by going to the Forms Warehouse, Form DOT 1204, Example of Excellence/Employee Recognition form. Hard copies of the form are also available by calling (785) 296-3585. –K.S.

'This crew's actions in that hostile weather exemplified the KDOT Mission Statement – to provide a statewide transportation system to meet the needs of Kansas.'

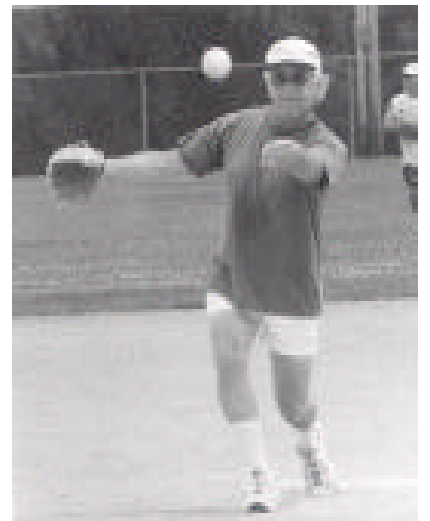
Wayne Gudmonson

KDOT Employees' Council
annual softball tournament

HAVING A BALL



Between the softball games, picnic, kids games, and swimming pool, KDOT employees, family, and friends kept busy and had lots of fun at the annual Employees' Council softball tournament. Eleven teams participated, and the District One's Stockroom Sluggers team won the Sportsmanship trophy.



KDOT employees check out new SBG building

By Kim Stich

KDOT employees got to sneak a peek at the Security Benefit Group of Companies (SBG) building at an open house on April 29. This building will become the new KDOT headquarters building in Topeka in the near future.

Work to relocate KDOT headquarters' offices has been in the planning stage up until now. "It's interesting to see things actually happening with SBG employees moving out," said Dick Bauman, Headquarters Relocation Manager.

To begin preparing the building for KDOT, the furniture will be moved out and stored, Bauman said, so the contractors have access to all the areas. The first item on the agenda is asbestos abatement on the lower seven floors and part of the basement of the tower. The top seven floors of the tower and the west wing have no asbestos.

It's necessary to remove the asbestos so that a sprinkler system can be added to improve safety. Sprinkler systems were not installed when the building was built, but sprinklers need to be installed to meet present day life safety codes.

Next, work on the inside of the building will take place starting this summer such as: reinforcing some of the floors for file rooms and heavy loads; taking out or adding walls where necessary; upgrading the mechanical and electrical systems; upgrading the

telephone and telecommunication wiring; upgrading the security and fire systems, and improving the bathrooms to meet the Americans with Disabilities Act (ADA) requirements. This work should take about 12 to 14 months, Bauman said.

Furniture from the building will then be brought back and integrated with KDOT's existing furniture. The

For example, Bauman said they hope to have a cafeteria but there has not been a final decision yet. The Rehabilitation Services for the Blind has right of first refusal and will do a feasibility study to see if it will work for them. If it doesn't, KDOT can then solicit bids to decide if a cafeteria is possible. There will also be space for an exercise facility but whether equipment is available is not definite right now.

Where each bureau, office, or division will be located on the different floors of the building can be seen on KDOT's Intranet site by going to Headquarters Relocation Project, Site Map, and then Floor Plans. The fourth floor of the west wing, Bauman said, will be a general purpose floor, with the KDOT Library moving from the Materials and



Paula Hubbs and Pati Pomeroy, from the Bureau of Traffic Safety, try to determine where the new offices for people in their bureau will be situated while touring the SBG building.

current plan is to begin moving the offices from Thacher one at a time into the new building, then proceed with the offices from Docking. The Bureau of Computer Services will move first to be there to help set up computers and telephones. Bauman said the goal is to be moved in by the end of 2003.

Lots of decisions still need to be finalized and the Headquarters Relocation Committee will continue working on the project. "The relocation committee has been working on consolidation issues since 1994," Bauman said. "The committee has provided a lot of guidance and advice on issues with the new building. It is a team effort."

Research Center to there. In addition to the library, there will be two computer training rooms, the exercise facility, an auditorium, and storage.

One piece of good news that will help employees now – permits to the SBG parking lot are being issued to those KDOT employees who currently do not have a parking permit in another lot. These permits cost the same as other parking permits but allow the lot to be used in advance.

Other information involving the move to the SBG building is also available on the Intranet site. If you have questions, call Dick Bauman at 296-2138.

People Saving People award winners recognized

Bobby Nichols, David Dearth, and Casey Beavers of Atchison were three young men looking forward to a bicycle trip across the United States. Tragedy then struck on Aug., 4, 2000 when a drunk driver crossed the centerline of a Missouri highway and took the life of 22-year-old Casey.

Bobby and David completed their bike trip across the U.S. the following summer, but with a new mission. Motivated by their desire to make a difference and prevent future tragedies like the one that killed Casey, Bobby and David organized Casey's Journey for the summer of 2001.

Casey's Journey was one of three People Saving People awards presented at the annual Transportation Safety Conference May 21 in Topeka. KDOT Engineer Larry Emig's idea for the "Put the Brakes on Fatalities Day" (Pbfd) and Cpl. Don Odell's direction of the Kansas Clicks Special Traffic Enforcement Program at the Topeka Police Department also were recognized. Secretary Carlson presented Emig, Odell and Casey's parents, Dennis and Linda Beavers, with a plaque in recognition of the awards.

Starting in May 2001, Bobby and David began their trip across the U.S. telling Casey's story and raising DUI awareness. They stopped in communities along the way and with the help of local Mother's Against Drunk Driving groups, organized media events in 14 different communities. They checked in nightly with Casey's parents in Atchison, who sent e-mail updates to many friends and supporters of the journey.

Their message was even taken to Washington when on July 2, Bobby, David and Casey's younger brother, Aaron, had the opportunity to share their story with President Bush.

Bobby and David raised awareness of the dangers of drunk driving while honoring their lost friend. The Beaver family also has continued to raise awareness of drunk driving by telling Casey's story to schools and community groups.



Dennis and Linda Beavers receive a plaque from Secretary Carlson in recognition of Casey's Journey, winning a People Saving People award at the Transportation Safety Conference. Also present from left to right were Teri Graham, State Director Federal Motor Carrier Safety Administration; David Geiger, FHWA Division Administrator; and Romell Cooks, Regional Administrator of the National Highway Traffic Safety Administration. Graham, Geiger, and Cooks are also in the pictures below.



Don Odell with the Topeka Police Department received a plaque from Secretary Carlson in recognition of his direction of the Kansas Click Program at the TPD winning a People Saving People award at the Transportation Safety Conference.



KDOT's Larry Emig received a plaque from Secretary Carlson in recognition of the "Put the Brakes of Fatalities Day" event winning a People Saving People award at the Transportation Safety Conference.

You can bank on it

By Ron Kaufman

Let's talk about the world of finance in this month's column. Wait, don't turn the page. It gets more exciting. I promise. Like many of you, I first learned about finances when my parents bought me a piggy bank and taught me the value of saving my pennies. Back then, a few pennies actually bought something, a "five and dime store" was truth in advertising, and pennies from heaven seemed like a feasible concept. I wish I still had that piggy bank. No, I don't long for my childhood. It's just that, today, that piggy bank is worth far more as a collectible than all the coins that ever scratched its innards. You can almost learn more about the time value of money by watching *Antiques Road Show* than by watching the stock market.

What is a penny worth these days? Truthfully, a penny can be a pretty good investment for the value savvy. Comedian George Carlin once reflected on this concept when he inquired, "When someone asks you, 'A penny for your thoughts,' and you put your two cents in... what happens to the other penny?" You may have to help me with the math here, but it seems that if you give someone a penny and you get back the value of two in return, that you've just achieved a 100 percent return on your investment (ROI). Put that in your portfolio and watch your averages climb. Just do it ten billion times and you're on your way to a party at Donald Trump's. On your way to the top, don't forget your loyal fellow KDOT employees. And please don't forget the lesson of the penny as it applies to public involvement.

Asking people for their thoughts is a value investment. It's penny stock with a huge up-side

potential. A penny's worth of effort almost always yields at least a 100 percent ROI because not only will you get someone's insights, you usually get their goodwill, too. Goodwill is Carlin's elusive "other penny." When we symbolically offer our public a penny for their thoughts, when we reach out to our employees, to others we serve in KDOT, or to people we work with, the return on our investment is much larger than the price paid up front. In business, the sale price of an enterprise is increased by the monetary value of its goodwill. In public service, in employee relations, and in getting along with others, goodwill is virtually priceless.

How do we go about making such an investment? In the world of finance, big corporations offer expensive financial advice and investment

services. Millions have paid top dollar for the investment know-

how I want to share with you in this column. How much are you willing to pay to be able to get a 100%

return on your investments? Would

you make four easy payments of just \$39.95? If you would, my number is in the KDOT directory. Call today! For the rest of you, here's all you have to do. Repeat these words as often as necessary, "**What do you think?**" It's that easy. Those four words, placed strategically in a conversation, could set you on the road to many wealthy relationships. Just imagine, Donald Trump could be jealous of you. You could live on a yacht, eat caviar, and fly in First Class. Yeah, and monkeys could fly out of traffic barrels! Wealth isn't always measured in money or piggy banks. However, investing a penny for someone's thoughts could yield goodwill you can take to the bank and draw from for a long time. Mom and Dad would be so proud of the penny-wise lesson I learned. Gotta go now. "The Donald" wants to know where I keep the champagne.

Communication: A Key to Success



Kansas Department
of Transportation

ITS Heartland Chapter receives national honor

The prestigious Intelligent Transportation Society of America Chapter of the Year award was presented to ITS Heartland during the annual Best of ITS awards ceremony April 30 in Long Beach.

ITS Heartland Chapter facilitates information sharing for ITS projects and activities and showcases ITS applications in four heartland states - Kansas, Missouri, Iowa, and Nebraska.

"The list of activities, projects and efforts by all of the members of ITS Heartland are endless," said Matt Volz, State ITS Engineer for Kansas and President of ITS Heartland. "We have been able to successfully bring together ITS professionals from several states, both public and private. We've shared ideas and expertise in order to satisfy the mission of ITS Heartland and the goals of ITS America."

Volz said the multi-state chapter of ITS Heartland was formed in 1999. The four-state chapter attracts membership from public transportation agencies, the private sector, industry vendors, and educational institutions. The current membership is 311 ITS professionals.

Activities of ITS Heartland have been focused in four areas:

- ◆ Initiatives resulting in significant savings of time, lives, and money and improving the quality of life;
- ◆ Awareness and advocacy;
- ◆ Education and training;



Matt Volz, State ITS Engineer for Kansas, accepts the Intelligent Transportation Society of America Chapter of the Year award from ITS America Vice Chairman Mike Walton.

◆ Research.

"Over the past few years, members have engaged in numerous ITS projects, ITS training and outreach activities, and research that has benefited users of transportation systems in the Heartland," said Volz. "Our mission has been to improve the quality of life through advanced transportation technologies and communications for transportation users who live, visit, and invest in America's Heartland Region."

For more information about ITS, go to the ITS web site at www.itsa.org

Tuition program is alive and well

It's time to think about enrolling in fall classes! KDOT's Tuition Program is one of the best and it's very easy to use. Here are some frequently asked questions about the program.

Q: Who is eligible for Tuition Assistance?

A: All regular employees who have worked for KDOT for six months, excluding temporary (999-hour limit) appointments.

Q: If I'm not seeking a degree but would like to take a college course to improve myself as well as my job performance, am I eligible for tuition assistance?

A: You do not have to have a degree or be seeking a degree to be

eligible. The Bureau of Personnel Services encourages all KDOT employees to take classes to enhance job skills.

Q: What kinds of classes are eligible for Tuition Assistance?

A: Classes must directly and specifically fall within the scope of agency operations or they must reasonably contribute to KDOT's mission. This includes business, computer, engineering, public administration, science, many elective classes, classes at vocation/technical schools, and classes to obtain a high school equivalency diploma.

Q: How do I apply for Tuition Assistance?

A: You should complete both sides of the Tuition Assistance form 28 at least three weeks prior to enrollment and then give it to your immediate supervisor. Your Senior Manager will send the completed form to the Bureau of Personnel Services for final approval.

Once approved, you will receive two copies of the form - one for your files and one for the college at the time of enrollment.

Q: Do correspondence classes or distance learning classes qualify?

A: Yes, if the classes earn college credits and they are taken through an accredited institution.

Q: What about seminars, workshops and conferences?

A: Seminars, workshops, and conferences do not qualify for tuition assistance.

Q: What are my obligations if I participate in the tuition program?

A: Employees must complete courses taken with a letter grade of 'C' or better, stay employed with KDOT for one year following completion of the class, and send their grade to the Bureau of Personnel Services within 60 days of completing the course. If employees

Legislature

Continued from page 1

Highway Patrol. (SB 517)

◆ \$30,000 was transferred from the Coordinated Public Transportation Assistance Fund to the Kansas Commission on Veterans' Affairs (to purchase a wheelchair lift for the Kansas Veterans' Home). (SB 517)

◆ \$94,608,648 was transferred from the SHF to the SGF and returns those funds on June 30, 2003. (SB 363)

◆ \$40 million was eliminated for set-aside projects not yet identified in FY 2003. (SB 363)

◆ Effective July 1, 2002, dollars appropriated in the following areas will be reduced: funding for motor vehicle purchases, temporary or on-call workers, office furniture purchases except from the correctional industries program, general supplies, color printing of annual reports, out-of-state travel, and private vehicle reimbursements for in-state travel. How much in each category will be decided by the Director of the Budget. (SB 517)

CTP Financing (HB 3011)

◆ Increases registration fees and motor fuels taxes to fund the CTP. This was necessary because of the money taken from the CTP during this legislative session and past sessions.

◆ Registration fees for pick-ups and cars are increased by \$5. Registration fees for other trucks are increased between \$2 and \$10 depending on weight and functional classification.

◆ Motor Fuels Taxes (gas and diesel) will go up two cents a gallon on July 1, 2002.

◆ The combined effect of these increases is to provide \$338,264,000 for the CTP in FY 2003-FY2009.

Appropriations (SB 517)

◆ Appropriated \$227,072,321 for KDOT's agency operations in FY 2003.

◆ The number of authorized full time equivalent (FTE) positions remained at 3,247.5.

Pay Raises

The 2002 legislature did not authorize any base salary adjustment or merit step increases for fiscal year 2003. Longevity Bonuses (for those who have more than 10 years of service) will continue.

Engineering and IT Bonuses

The 2002 Legislature passed legislation limiting the dollar value that employees can receive in bonuses and awards to \$1,000 a year. The bill also prevents retention bonus payments from being made in FY 2003. Essentially, passage of this legislation denied all bonuses that KDOT had been using with the exception of longevity bonuses. The Governor signed the legislation. Engineering and IT staff who would have been eligible for bonuses in the payroll period beginning June 9, 2002, or later will not receive bonuses. (SB 517)

SBG Remodeling

An attempt to prevent funds from being used to renovate the SBG building was deleted from the bill before final passage. (SB 363)

Pedestrian Tunnel

An attempt to prevent funding for constructing a pedestrian tunnel from the Statehouse to the SBG building was deleted from the bill before final passage. (SB 363)

What's in a name?

◆ Part of US-169 is designated as the Robert V. Talkington Highway (HB 2603)

◆ US-83 is designated as the Veterans of Foreign Wars highway. (HB 2603)

◆ Part of US-400 is designated as the Clayton J. Connell Memorial Highway (HB 2658)

◆ Part of I-135 is designated as the Ben E. Vidricksen Highway. (HB 2658)

Welcome
new KDOT
employees!

Headquarters

Rebecca Eustice, Engineering Associate II, Traffic Engineering

Jennifer Laible, Administrative Assistant, Computer Services

LaVonnda McCabe, Administrative Assistant, Chief Counsel

Joy Monroe, Senior Administrative Assistant, Personnel

Marjorie Norton, Planner I, Transportation Planning

Rick Pederson, Management Systems Analyst I, Construction and Maintenance

Candace Temple, Senior Administrative Assistant, Traffic Safety

District One

Terri Comfort, Office Assistant, Topeka

District Three

Thomas Hein, Program Consultant I, Norton

Stephen Otter, Equipment Mechanic, Norton

District Five

Jesse Konstanzer, Engineering Associate I, Hutchinson

The Bureau of Personnel Services supplies information for new employees to Translines

Tuition

Continued from page 8

fail to meet these obligations they must reimburse KDOT for costs of tuition fees, books, etc. that were paid by the agency.

Q: Where do I get a tuition form?

A: The Application for Tuition Assistance, DOT Form No. 28, is available on KDOT's intranet under Personnel Services. The form can also be found in the Forms Warehouse.

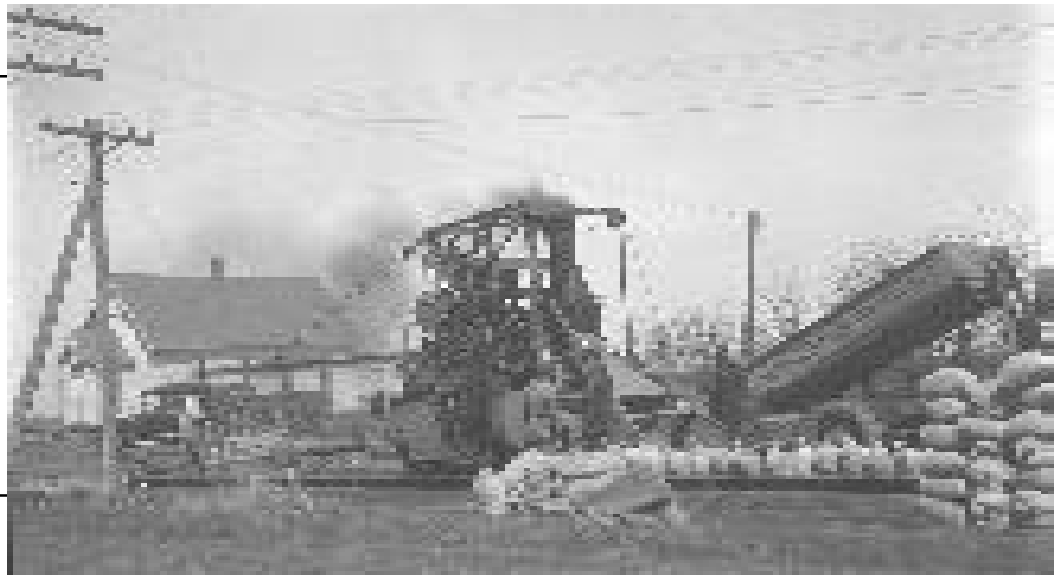
Q: Where do I go for more information about the program?

A: For more information you may contact Alison Bell at 785-296-0936 or email Alison at odsupport@ksdot.org. Detailed information about the program can be found in S.O.M. 2.7.4.

Step Back in Time



Material is hauled from a loading plant to the mixer during construction activity in Sumner County in April 1920.



Computer security

Continued from page 1

fantastic processing speeds available, combined with the growth of the Internet and its increased speeds, have created a heaven for hackers and a huge headache for network security managers.

KDOT's Bureau of Computer Services has two plans under development to protect the agency's computer files. One is an IT (Information Technology) Security Assessment; the other is an IT Business Recovery Plan.

The IT Business Recovery Plan has been under development for several months. The purpose of the plan is to make sure that KDOT can recover all vital information and provide communication services in the wake of a disaster. On May 29, KDOT teams met at the District 1 conference room to test the draft plan by walking through two simulations: the loss of the computer room in the new Headquarters Building and a major water leak in the Kansas dispatch center. The teams were made up of personnel from bureaus of Computer Services, Transportation Planning Operations, and Construction and Maintenance.

"This is truly a case where a good plan will help us be as efficient as possible if we should ever have to recover a significant portion of KDOT's computing system," said Bill Kritikos, IT Business Recovery Plan project leader. "You can

think of the exercise like a fire drill - you may have the escape routes all planned out on paper, but you have to actually walk through it with people to uncover all the potential problems."

Kritikos says the teams were relatively satisfied with the way things went, but there's room for improvement. The lessons learned in the walk through will be included in the final plan.

The IT Security Assessment will be conducted by Fishnet Security Corporation, a Kansas City based company. The assessment will look for vulnerabilities that a hacker could exploit to disrupt KDOT IT services or to delete KDOT's computer files on the mainframe, servers, and/or local PCs.

"Not a minute goes by that the system is not attacked," said Patrick Tierce, the IT Security Assessment project leader. "There are around 1,000 to 2,000 network probes against the KDOT Network every hour of every day that our network security defenses block. Hackers are always looking for a way in - like a burglar looking for an open door or window. The security assessment will help us figure out how well our 'windows and doors' are locked."

The assessment will address a range of issues including remote access, physical security, network architecture, user account practices, and other areas of potential risk. In addition, all of the potential problem areas will have a list of

actions to be taken to remedy them. The assessment will be completed by the end of the summer.

All "end-users," e.g., those of us with computers at our desks, need to follow some basic security protocols.

◆ Never share your network password with anyone. The only exception to this would be a properly identified computer services technician. Even then, it's not a bad idea to change your password after the repairs. This is not a reflection on the tech's honesty - it's just good security.

◆ Change your password frequently - the network prompts you to change it at least once a month. To change it more frequently, follow your existing procedures, or call the Help Desk.

◆ Whenever you leave your desk, lock your workstation. All you have to do is hold down the Control (Ctrl), Alternate (Alt) and Delete (Del) keys at the same time. A Windows security screen will come up that has a number of options. Click "Lock Workstation." Your station is now locked, preventing someone from using your station while you're away. When you come back - you use the Ctrl-Alt-Del combo again to get to your log-in screen. Anything that you had on your screen before you locked it will still be there just like you left it!

◆ Always use a screen saver with "pass code enabled" (see Control Panel, Display, Screen Saver).

BROWN BAG

LUNCH

Topic: Legislative Impacts and Updates on KDOT
Speaker: Nancy Bogina
Date: Wednesday, July 3
Time: Noon to 1 p.m.
Place: Fourth Floor Conference Room, Docking Building
All employees are invited to attend.

Training Opportunities

- ◆ **New Employee Orientation**, July 11, August 1, September 5, Topeka.
- ◆ **Competency Based Interviewing**, July 10, Garden City; December 10, Chanute.
- ◆ **Conducting Effective Performance Reviews**, July 9, Garden City; October 23, Hutchinson.
- ◆ **Turning Around Poor Performance**, July 11, Garden City.
- ◆ **Basic Effective Supervisory Techniques**, September 10-13 and October 15-18, Topeka.
- ◆ **Smart Tips for Interviewing Success**, September 10, Salina; December 3, Chanute.
- ◆ **So You Think You Want to be a Supervisor?** September 11, Salina; December 4, Chanute.
- ◆ **Transition to Leadership**, October 1-3, Chanute.
- ◆ **Leadership Basics**, August 6-8, Topeka; September 24-26, Chanute. All classes, except BEST, are available to non-supervisors with supervisory permission and where space is available. *A comprehensive training calendar is on the KDOT Intranet under Personnel, Training.*



Director of Engineering and Design David Comstock moderates the MicroStation V8 panel session that took place at the 2002 Area III Highway Engineering Exchange Program (HEEP) Conference in Topeka, April 23-25. Others on the panel include (from left to right) Mark Segelquist and Mike Remboldt, KDOT; Chris Jennings, Bentley Systems; and George Kopp, Missouri Department of Transportation. HEEP promotes the exchange of information relating to highway and bridge engineering and addresses computer technology use in the engineering process. DOT representatives from Kansas, Missouri, Nebraska, North Dakota, and Wyoming attended the event.

M I L E S T O N E S

KDOT salutes its employees celebrating anniversaries in June

10 YEARS

Greta Dixon Topeka
 Brice Goebel Marion
 Brian Gower Topeka
 James Gray El Dorado
 John Harold Topeka
 Dennis Hermanson Pratt
 Brian Jemison Wichita
 John Mah Topeka
 J.W. Mounce Sedan
 Duane Petty Wamego
 Gregory Schlereth Jetmore
 Thomas Shafer Topeka
 Michael Terrell Norton
 Wanda Vanderpool Salina
 Robert Vervynck Lawrence
 Tye Wright Oakley

20 YEARS

Allan Davidson Topeka

30 YEARS

Ronald Berglund Syracuse
 Frank Britt Kansas City

40 YEARS

Roger Alexander Chanute
 Austin Copeland Wichita
 Edwin Ireland Atchison
 Albert Runnion Garnett

This information is compiled by each Office, Bureau, Division, and District.

Promotions/Transfers

Headquarters

Joseph Gast, Engineering Technician Senior, Construction and Maintenance

Ellen Laird, Applications Programmer Analyst IV, Computer Services

Dale Ping, Engineering Technician Senior, Local Projects

District One

Don Campbell, Engineering Technician Senior, Wamego

Steve Horton, Engineering Technician Specialist, Lawrence

Don Koehler, Highway Maintenance Superintendent, Wamego

Stephanie Malcom, Senior Administrative Assistant, Topeka

Ryan Mann, Engineering Technician, Topeka

Delbert Ramsey, Engineering Technician, Transportation Planning

Angie Smith, Human Resources Professional I, Topeka

District Four

Benedikt Middleton, Engineering Technician Specialist, Iola

District Five

Bret Calvin, Engineering Technician Senior, Wichita

Chris Collins, Highway Maintenance Supervisor, Hutchinson

The Bureau of Personnel Services supplies information for promotions/transfers to Translines.

Safety

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Emig's idea for the national "Put the Brakes on Fatalities Day" was a grassroots attempt to raise America's consciousness about their ability to reduce deaths, injuries and the high cost associated with vehicle crashes.

There are 115 people that lose their lives each day in vehicle crashes in the U.S. and about 500 that lose their lives each year in

Kansas. The deeper tragedy is many of these crashes are preventable.

Media coverage of the PBFD event exposed hundreds of thousands of people to the issue and gave them tools and resources to prevent fatalities. The event led to the formation of a public-private coalition that will work together to make this an annual event in Kansas.

Odell was recognized for his aggressive and innovative approach to leading the Kansas Clicks STEP program at the To-

peka Police Department. The department was awarded its second straight Gold Star award for exceptional performance with the Kansas Clicks program in 2002. The award is based on increased occupant protection rates and a minimum of 30 percent of all citations issued.

Odell was responsible for maintaining all records to support the program and for monitoring grants and financial issues related to the program - *S.W.*

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