



KANSAS

DEPARTMENT OF TRANSPORTATION
DEB MILLER, SECRETARY

KATHLEEN SEBELIUS, GOVERNOR

May 26, 2005

Dear Transportation Partners:

Each year the Kansas Department of Transportation (KDOT) allocates nearly 20 percent of Comprehensive Transportation Program funds for local transportation programs. We are now accepting applications for three of these local transportation programs, including:

- KLINK Resurfacing projects for fiscal year 2008
- Geometric Improvement projects for fiscal year 2009
- Economic Development projects for fiscal year 2009

Since they were begun in 1986, these programs have provided nearly \$246 million to local units of government and provided 889 projects which improved more than 584 miles of roads all across Kansas.

As noted above, funding for these programs comes from the 1999 Comprehensive Transportation Program (CTP). Commitment to the CTP was reaffirmed April 15, 2004 when Governor Kathleen Sebelius signed Senate Bill 384 which maintains funding for the Kansas CTP. The bipartisan efforts that went into providing a more sustainable funding plan for the program reflects the statewide recognition of the importance of the CTP to the Kansas economy.

The future is not without challenges however. The recently enacted state funding relies on an anticipated increase in federal funds which have yet to be authorized by Congress and next year loans made to the State General fund from the State Highway Fund begin to come due requiring a positive action on the part of the legislature to support the program. Despite the challenges, I am cautiously optimistic that all necessary funding will be in place and that all of the announced CTP projects will be completed.

Attached are descriptions of each of the programs and the procedures for submitting the applications. If you have any questions or if we can assist you in completing the applications, please contact Melinda Desch in KDOT's Bureau of Program and Project Management at (785) 296-3526.

Sincerely,



Deb Miller
Secretary of Transportation

OFFICE OF THE SECRETARY OF TRANSPORTATION
DWIGHT D. EISENHOWER STATE OFFICE BUILDING
700 S.W. HARRISON STREET, TOPEKA, KS 66603-3754
PUBLIC ACCESS AT NORTH ENTRANCE OF BUILDING
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May 26, 2005

SUBJECT: ECONOMIC DEVELOPMENT PROJECTS - FISCAL YEAR 2009

The Kansas Department of Transportation is announcing the continuation of its Economic Development Program. This is a program of highway and bridge construction that is intended to enhance the economic development of the state of Kansas. Projects will be selected for the fiscal year 2009 program from the applications received from this announcement.

ELIGIBILITY - Any prospective highway and bridge construction project which may be considered to have the potential to enhance significantly the income, employment, sales receipts, and land values of the surrounding area may be considered for construction funds from the Kansas Department of Transportation's Economic Development Fund. Funding may cover all or part of rights-of-way purchase, utility adjustments, preliminary engineering for plan development, construction costs, construction engineering, or any combination of the above. Governmental bodies within urbanized areas (populations greater than 50,000) should also submit copies of their applications to their Metropolitan Planning Organizations (MPO's). Projects are not eligible for multi-year funding under this program.

PROJECT IDENTIFICATION - Any local unit of government or state agency may present a proposal to the Bureau of Program Management for consideration for economic development funding. Proposals must include:

LOCATION - The project location should be described on the application form and illustrated on an attached map. A map showing impacted businesses and/or future business sites should also be included.

(over)

DESCRIPTION - The type of work anticipated for the proposed improvement should be described on the application form in as much detail as possible.

PROJECT COSTS - All proposed project scopes and cost estimates must meet current state design standards for the type of improvement requested. Local funds spent previous to the project's approval can be included **ONLY** as Local Support and shown on line 4 of the "Economic Significance Factors" attachment. The cost estimate shown on the application should include **ONLY** those costs that are anticipated to complete the project. A copy of the estimate computations should be submitted along with the application. A sample estimate sheet is attached to assist in making the cost estimate.

ECONOMIC SIGNIFICANCE - The attachment to the application form concerning the economic significance and viability of the project should be completed. Jobs to be created or saved and new economic opportunity coming from the project are all significant items in determining the priority of economic development projects.

PARTICIPATION - Local units of government must provide at least 25 percent of the total project cost, as shown on the application. Local participation is considered to be a key item for project selection. A maximum of \$2,000,000 may be requested as the state's share.

The local unit of government will be responsible for plan preparation. All projects involving traffic signals, existing or proposed, will be required to have a completed traffic study during the design process to verify that the warrants of signalization are met. KDOT will review the developed plans for compliance with the department's procedures and requirements.

Eligible costs may include preliminary engineering, utilities, rights-of-way, construction, and construction engineering. KDOT will assist in determining the associated costs that receive the state's participation. KDOT's preliminary engineering and construction engineering expenses, for plan review and project construction, will be included in the final project cost.

PROCEDURE - Prior to submission of applications, review of the proposed projects with the KDOT District or Area Engineer is encouraged. After submission of the application, the Bureau of Program and Project Management will review the proposed project scope and estimate. All projects will then be assembled in a single package and presented to the Highway Advisory Commission by the Division of Planning and Development. Staff from the Kansas Department of Transportation and the Kansas Department of Commerce will assist the Highway Advisory Commission by evaluating the project in terms of the criteria for economic development potential. The Highway Advisory Commission will recommend a set of projects to the Secretary of Transportation. Personnel from the Division of Planning and Development will serve as principal staff to the Highway Advisory Commission for this program.

APPLICATION REQUIREMENTS - The application package should all be on 8 ½ X 11 paper. Please submit the original plus one copy.

TIME AND CYCLE - Proposals for the fiscal year 2009 program must be submitted to the Kansas Department of Transportation and postmarked by August 1, 2005. Electronic submissions will **not** be accepted at this time. We anticipate the Secretary will announce the approved projects before the end of the calendar year. A schedule will be developed to advance the project to a timely bid letting. The local unit of government's share of the project cost will be due at the time of the bid letting.

CONTACT PERSON - If further information is needed to complete the application package, please contact Melinda Desch, Program Management Engineer at (785) 296-3526, FAX (785) 368-6664, e-mail: melinda@ksdot.org. This program information is also available on KDOT's web site at www.ksdot.org.

**ECONOMIC DEVELOPMENT PROJECT
APPLICATION FORM FISCAL YEAR 2009**

DATE: _____

REQUESTOR: _____

CITY (if involved): _____ **COUNTY:** _____

HIGHWAY ROUTE: _____ **LENGTH:** _____

PROJECT LOCATION: _____

PROJECT DESCRIPTION: _____

COST ESTIMATE:	Current 2005 Cost	
Construction Cost:	\$ _____	_____
Right of Way Cost:	\$ _____	(Applicant's Contact Person)
Utility Adjustment Cost:	\$ _____	_____
Preliminary. Engineering (10%):	\$ _____	(Title)
Constr. Engineering (15%):	\$ _____	_____
2005 TOTAL PROJECT COST:	\$ _____	_____
		(Mailing Address)
Inflation Factor	X 1.225	_____
2009 TOTAL PROJECT COST:	\$ _____	(E-Mail Address)
TOTAL REQUESTED FROM STATE:	\$ _____	_____
		(Phone Number)
BALANCE (*LOCAL COST):	\$ _____	_____
		(Applicant's Signature)

*Local cost will be a minimum of 25% of the total project cost.

Has this project been reviewed by the KDOT District or Area Engineer ? () yes () no

Send Request to: Melinda Desch, P.E.
KDOT - Bureau of Program and Project Management
Eisenhower State Office Building
700 SW Harrison - 2nd Floor Tower
Topeka, Kansas 66603-3754

ECONOMIC DEVELOPMENT PROJECTS

Economic Significance Factors

1. Show the project on a map or aerial photograph and describe the land area of immediate economic development that will be directly affected by the proposed project.
2. Provide an inventory of the business firms established in the affected area. The businesses should be listed by name, along with the date each started business at that site, the number of employees, and a single sentence description of the role they fulfill. For example: Dillons, established in 1984, hires 250, is a food supermarket.
3. Provide documentation of commitments to expand business now located in development area and commitments to locate new businesses in the area. Each commitment should be in the form of a letter from an officer of the firm committed to expand or locate in the area. The letter should briefly describe the business venture the firm will undertake, provide a timetable, give the number of jobs to be created within the next two years and explain specifically how the proposed highway project would enhance the firm's prospects for success. New businesses should mention if they are start-up or expansion/branch business or existing businesses relocated from other areas of the community.
4. Local Support: Cite the funds already expended toward the proposed project and in-kind work done. Is the project eligible for any other sources of funding (Federal-Aid funds, Department of Commerce funds, private sector funding?)
5. Summarize in narrative form the anticipated effect of the proposed improvement on the economic development of the community and State. Concentrate on specifics and avoid generalities. These comments should come from the elected body of the governmental unit making the request and may be supplemented by statements from the area Chamber of Commerce, economic development organization or similar groups.

Estimate

Project Location _____

Roadway Width _____ Surfacing Type & Thickness _____

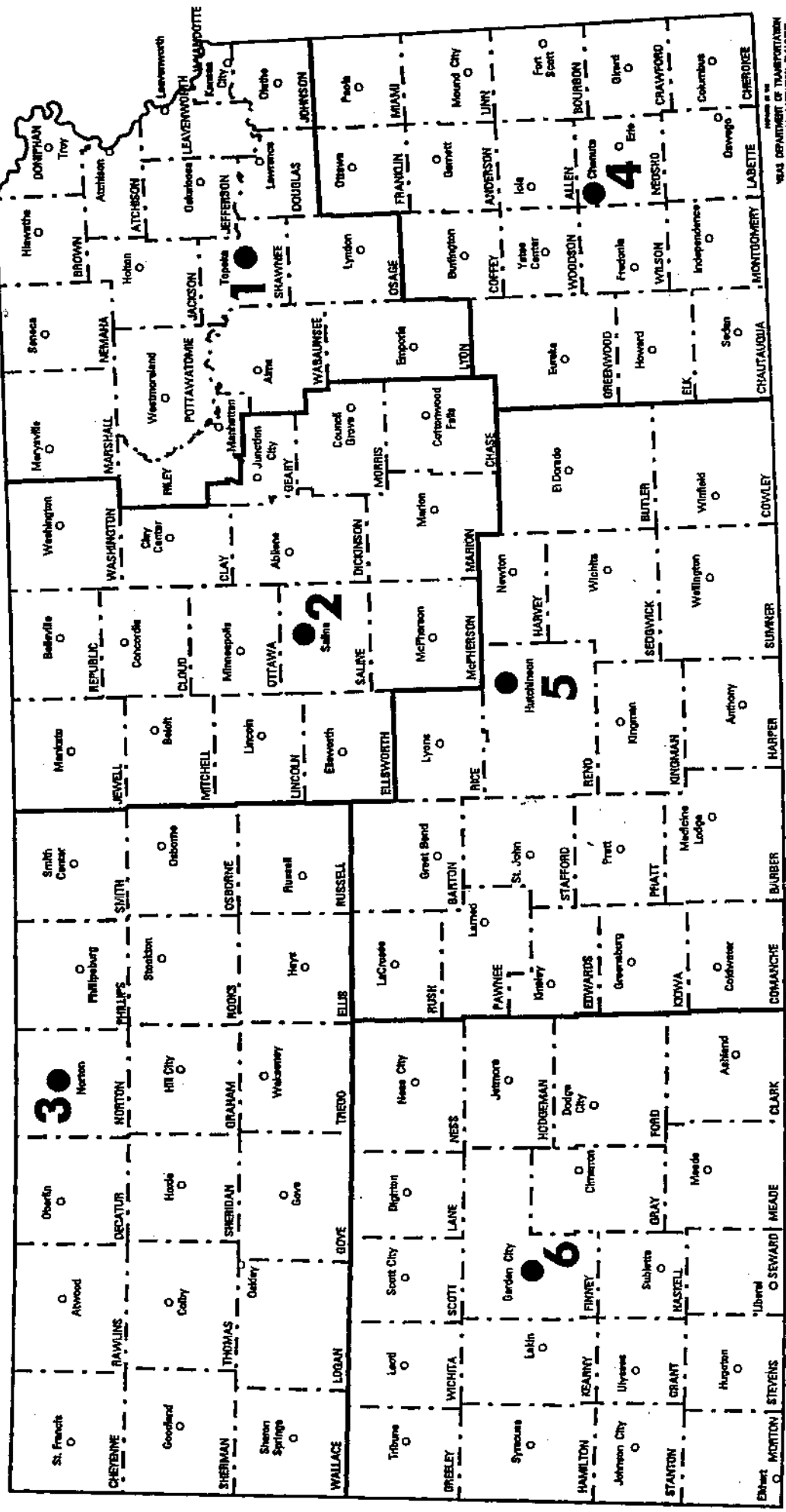
Estimate By _____ Date _____

ITEM	QUANTITY	UNIT	UNIT PRICE	AMOUNT
Clearing and Grubbing				
Common Excavation				
Common Exc. (Contractor Furnished)				
Rock Excavation				
Compaction of Earthwork				
Entrance Pipe				
Crossroad Pipe				
End Sections				
Storm Sewer				
Inlets				
Slope Drains				
Steel Plate Guard Fence				
Field Office & Lab				
Mobilization (10%)				
Contractor Staking (2%)				
Seeding & Erosion Control				
Pavement Marking				
Curb & Gutter				
Concrete Pavement				
Portland Cement Treated Base				
Lime Treated Subgrade				
Milling				
Patching				
Bituminous Surfacing				
RCB Extensions				
Traffic Control (4%)				
Other				
Subtotal				
Plus 10% Contingencies				
Total				

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KANSAS
 COUNTY SEATS
 AND KDOT DISTRICTS



STATE OF KANSAS
 DEPARTMENT OF TRANSPORTATION
 BUREAU OF TRANSPORTATION PLANNING
 U.S. DEPARTMENT OF TRANSPORTATION
 FEDERAL HIGHWAY ADMINISTRATION
 KANSAS HIGHWAY ADMINISTRATION
 DRAFT/NOON OCTOBER 8, 1998

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